

## **Planned Unit Development (PUD) Final Plan Application Checklist**

*(Applications will be processed only when all required items are submitted.)*

Submit **1 assembled set of plans** (not to exceed 1" = 50' scale) and **1 PDF** of the following:

<i>Check Off</i>	<i>City Use Only</i>
_____ <b>Accurate certified survey</b> showing existing conditions, existing easements, rights-of-way, utilities, structures (this property and adjacent), and legal descriptions	_____
_____ <b>Final detailed site plan</b> (based on certified survey) showing the proposed location, size, use, and arrangement of proposed buildings and lots and any existing buildings that will remain, as well as any common open space or land proposed to be dedicated to the public	_____
_____ <b>Final access/parking plan</b> that features the location, dimensions, and number of all driveways, entrances, curb cuts, parking stalls, loading spaces, and access aisles, and all other circulation elements, including bike and pedestrian (may be combined with the site plan) (Section 1201.03, Subd. 5)	_____
_____ <b>Final lighting plan</b> of all exterior lighting (freestanding and building-mounted), including fixture mounting height, shielding information, photometrics, etc. (Sec. 1201.03, Subd. 2v.)	_____
_____ <b>Final engineering plans</b>	_____
_____ <b>Final tree inventory/tree preservation plan</b> (tree inventory may be combined with survey)	_____
_____ <b>Final landscape plan/reforestation plan</b> (Sec. 1201.03, Subd. 2 f. & Tree Preservation Policy)	_____
_____ <b>Final architectural elevations of all buildings proposed</b> (to scale)	_____
_____ <b>Final floor plan and room plan</b> (to scale) – in addition to other plans, agreements, and specifications necessary to confirm compliance with city and state regulations and the PUD Development Plan	_____
_____ <b>Fire protection plan</b> showing locations of all fire lanes and fire lane signage, associated turn-arounds and dead ends (including turning radius calculations), hydrants, post indicator valves, fire department connections, and any above- or below-ground storage tanks (may be combined with Utility Plan)	_____
_____ <b>Final sound source control plan</b> (if applicable)	_____
_____ <b>All certificates, seals, and signatures</b> required for dedication of land (if applicable)	_____
_____ <b>Proof of recording of the development agreement, easements, restrictive covenants, etc.</b>	_____
_____ <b>A legible, written narrative</b> describing: <ul style="list-style-type: none"> <li>• Short description of the project, including any changes to the plans and any other information required by the City Council or staff from a previous submission</li> </ul>	_____
_____ <b>Completed application form</b> signed by property fee owner(s)	_____
_____ <b>Application fee</b> check (payable to the City of Shorewood) or cash: \$500 fee + \$1,000 escrow deposit	_____

Additional information may be requested concerning operational factors or to retain expert testimony with the consent and at the expense of the applicant as necessary to establish performance conditions in relation to all pertinent sections of the zoning regulations.