

shorereport

City of Shorewood News

Photo: Autumn Camouflage by Kara Shmitz



Buckthorn Removal

Buckthorn is a non-native plant that is classified as a noxious weed in Minnesota. This invasive species threatens the future of forests, wetlands, and other natural resources.

The City of Shorewood received a DNR grant to remove buckthorn from wooded areas in Freeman Park. Removal work will begin late fall/early winter this year.

Buckthorn Wrench: The City has three buckthorn removal tools for residents to borrow to help remove buckthorn on their property. The tool is easy to use and removes small buckthorn trees and their roots. The tools are available at City Hall and a \$20 refundable deposit is required.

For more information, please visit ci.shorewood.mn.us/buckthorn

Now Hiring Community Center & Ice Rink Attendants

Both part-time positions can be fast-paced and provide a variety of experiences for a customer service oriented individual. The Community Center Attendant provides general services to community center guests and attends to the Shorewood Community & Event Center during events. The ideal candidate will enjoy working independently on a variety of evening and weekend shifts. Learn more about these and other opportunities at ci.shorewood.mn.us/employment

NOVEMBER 2023



Staff & Council Roles page 2



Winter Reminders page 3



Rental Licenses page 3



City of
Shorewood

MAKING SENSE OF LOCAL GOVERNMENT: Roles & Responsibilities

Shorewood is a statutory city operating as a Plan A form of government under Minnesota law. The mayor and four council members are elected to staggered four-year terms to form a five-member city council. All Council members serve at large to represent the entire community, so residents may contact any one of them to express concerns and opinions.

The Council's role is to oversee the administration of the City, formulate policies, enter into contracts and exercise city powers. Examples include adopting ordinances, approving land use or infrastructure plans, awarding bids, and applying ordinances or laws.

The **Mayor and Council Members** serve in a part-time capacity. The Council hires professional staff and consultants to advise the Council and implement its directives. The City of Shorewood includes the following departments:

Administration is responsible for the overall operation of the City and implementing the policies and direction of the City Council. Functions generally include coordinating staff work, managing the City's finances and budget, preparing communications, managing human resource activities, preparing meeting agendas, and administering elections.

Planning administers the City's land use plan and zoning code, reviews variance requests, prepares long-range plans, and addresses property maintenance concerns. The building official reviews building permit applications and conducts inspections.

Public Works completes the daily and long-term care and maintenance of the City's infrastructure. This includes plowing roads, mowing parks, cleaning sewer lines, and repairing streets. The department also plays an important part in emergency response and works closely with public safety officials.

Engineering works closely with the Public Works Department and is responsible for a wide range of duties, including infrastructure evaluation and planning, construction design, project management, environmental regulation, and stormwater management. The engineer also reviews development applications on behalf of the City and works closely with the Planning Department in reviewing site plans. Like most smaller communities, Shorewood uses a consulting firm to cost-effectively provide a wide range of engineering resources.

Parks and Recreation operates the Shorewood Community and Event Center, provides recreational programming, and manages the use of the City's fields and parks. It also coordinates community events, including Oktoberfest and Artic Fever, and collaborates with community groups, athletic associations, and the South Shore Senior Partners.

The City contracts with a private law firm to provide legal services. The **City Attorney** advises staff and the Council on legal and procedural matters, assists in negotiations, and helps prepare ordinances and contracts. The City also hires a prosecuting attorney who generally prosecutes non-felony offenses.

Public Safety: Shorewood, along with the cities of Excelsior, Tonka Bay, Deephaven and Greenwood, provide police and fire protection through joint powers agreements. The departments are governed by members of each city's councils and operated by appointed chiefs. The City of Mound provides fire protection to the Shorewood residents on Enchanted and Shady Islands.

MAKING SENSE OF LOCAL GOVERNMENT is a series of articles giving you a look at how the City of Shorewood operates. What do you want to learn more about? Send your ideas to cityhall@ci.shorewood.mn.us



Preventing Senior Scams & Fraud (FREE)

Wed, November 15 | 10:30-11:30 AM

Shorewood Community & Event Center

Join the South Lake Minnetonka Police Department and learn to prevent the most frequent scams targeting our 55+ population. Topics will include examples of fraud targeting senior citizens and how to effectively report these issues to the police. Hosted by Southshore Senior Partners and City of Shorewood. To register, call 952.960.7902.

Website Changes

In 2024, the City of Shorewood will be updating our website. What is important to you in a new website? Please provide feedback at ci.shorewood.mn.us/websitesurvey

Winter is Coming

Staff have been training and preparing equipment to get ready to maintain Shorewood streets this winter. The City is asking residents and businesses to do your part this winter season.

Parking: While the City does not have parking restrictions during the winter months, please keep streets clear of parked cars and recreational items.

Snowplows: Please use caution when driving around snowplows. Plow trucks are very large and have limited visibility, especially with winter conditions. Do not pass a plow through blinding snow and do not follow too closely.

Children should not build snow forts next to or on the street. While it is fun, a plow driver cannot fully see children in these structures and it can lead to a very dangerous situation.

Adopt a fire hydrant: If you have a fire hydrant in your neighborhood, please make sure to clear a path to the hydrant and 3 feet around the hydrant. Removing snow around hydrants can save valuable time for firefighters during fire emergencies.

Donate toys, food and winter clothing

Each year, City Hall serves as a collection site for new, unwrapped toys and gifts for children and teens, non-perishable food items, and winter clothing (new/gently used coats, snowpants, boots, and new mittens or gloves for children ages newborn to 18). City residents are always very generous with donations, often making this an opportunity for family giving. All gifts and clothing are donated to ResourceWest for the annual toy chest program, and food items are donated to ICA Food Shelf. These services both serve the Shorewood community. Please drop off items in the bins at City Hall during regular business hours (M-F 8am-4:30pm) now through December 5.

For a wish list, questions, or if you know a family who may benefit from these programs, visit resourcewest.org or icafoodshelf.org for more information.



Rental Homes Need to be Licensed

A Rental Housing License is required to operate a rental dwelling in the City of Shorewood. The licensing process consists of inspection of the rental dwelling, a furnace test and a well water test (if applicable). Licenses are approved on a three-year basis and expire at the end of the third year. For example, all licenses issued in 2022 expire at the end of 2024. Landlords or property managers must turn in the application form, fee, supplemental materials and complete a rental inspection before the end of the year. To arrange a rental inspection, call City Hall at 952.960.7900. All inspections are in person. A reminder that short-term rentals (anything under 30 days) are not permitted in the City of Shorewood.

Application and requirements can be found at ci.shorewood.mn.us/rentalhousing.

Recycling Tips



MYTH: Any item with a recycling symbol can be recycled in a recycling bin.



FACT: The recycling symbol is not regulated and can be found on non-recyclable products.

Plastic bottles, jugs, cups and containers with #1, #2, #5 can be recycled. Leave the caps on!



Visit ci.shorewood.mn.us/recycling for recycling guidelines.



Recycling Day Change for Islands Residents

Recycling is collected every other week on Wednesday (for mainland) and Thursday (for islands). Shorewood pick-up dates are highlighted in blue. If your collection day falls on or after a holiday, it will be delayed one day throughout the week. Download the 2023 Recycling Collection Calendar on the City's website.

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



City of Shorewood

5755 Country Club Road
Shorewood, MN 55331

PRESORTED
STANDARD
U.S. POSTAGE PAID
TWIN CITIES, MN
PERMIT #30681

November Calendar

Nov 13 7 pm

City Council Meeting

Nov 14 7 pm

Park Commission Meeting

Nov 21 7 pm

Planning Commission Meeting

Nov 23 & 24

City Hall Closed-Thanksgiving

Nov 27 7 pm

City Council Meeting

Nov 28 5:30 pm

Recycling Committee Meeting

Please check for meeting updates on the city website.

ci.shorewood.mn.us

2024 Budget Process Continues

The Shorewood City Council held work sessions on August 14 and September 11 to discuss the preliminary 2024 operating budget and property tax levy. On September 25, the Council adopted the 2024 preliminary budget and property tax levy during the regular meeting. The City certified the 2024 property tax levy to Hennepin County on Sept 30. In November, the County will send Truth-in-Taxation notices to property owners, showing proposed 2024 property taxes.

At this point, the preliminary 2024 budget and levy cannot increase, it can only be reduced. As part of its regularly-scheduled City Council meeting on Monday, December 11, the City Council will hold a truth-in-taxation public meeting on the proposed 2024 budget and property tax levy. The meeting will begin at 7pm at Shorewood City Hall. Residents are welcome to attend in person or online and provide comment on the 2024 budget

The Council is expected to adopt its final payable 2024 property tax levy and 2024 budget at the December 11 meeting and will certify the 2024 property tax levy to Hennepin County on or before December 28.

Meeting information, including 2024 budget documents, agenda packets, minutes, and link to attend virtually, can be found on the City's website at ci.shorewood.mn.us/agendas and ci.shorewood.mn.us/finance

City Council

JENNIFER LABADIE, Mayor
jlabadie@ci.shorewood.mn.us

PAULA CALLIES, Councilmember
pcallies@ci.shorewood.mn.us

DUSTIN MADDY, Councilmember
dmaddy@ci.shorewood.mn.us

GUY SANSCHAGRIN, Councilmember
gsanschagrין@ci.shorewood.mn.us

SCOTT ZERBY, Councilmember
szerberby@ci.shorewood.mn.us

Reach your City Councilmembers via email or call Shorewood City Hall.

Report road, park and other non-emergency city issues online at ci.shorewood.mn.us/SeeClickFix.

City Information

952.960.7900

web: ci.shorewood.mn.us

5755 Country Club Road
Shorewood, MN 55331

Shorewood Community &
Event Center: 952.960.7902