

**AGENDA**

**1. CONVENE PARK COMMISSION MEETING**

**ROLL CALL/(LIASON) SCHEDULE**

A. Roll Call

Hirner ()\_\_\_\_\_

Garske ()\_\_\_\_\_

Wenner ()\_\_\_\_\_

Bahneman ()\_\_\_\_\_

Sylvester ()\_\_\_\_\_

Council Liaison Gorham (Jan-June)

Council Liaison Sanschagrín (July-Dec)

B. Review Agenda

**2. APPROVAL OF MINUTES**

A. Minutes from February 11, 2025 Meeting

**3. MATTERS FROM THE FLOOR**

This is an opportunity for members of the public to bring an item, that is not on tonight's agenda, but related to the governance of the City of Shorewood, to the attention of the Commission. In providing this limited public forum, the City of Shorewood expects respectful participation. We encourage all speakers to be courteous in their language and behavior, and to confine their remarks to those facts that are relevant to the question or matter under discussion. Please make your comments from the podium and identify yourself by your first and last name and your address for the record. Please limit your comments to three minutes. No discussion or action will be taken by the Commission on this matter. The Commission may request the issue be forwarded to the City Council or to staff to prepare a report and place it on the next agenda.

**4. GENERAL BUSINESS**

- A. Minnetonka Football Association Presentation
- B. Selection of Chair and Vice Chair for 2025
- C. City Council Liaison Dates
- D. 2025 Park Commission Workplan Draft
- E. Tonka United Kick-Off Event
- F. Off-Leash Dog Signage

**5. REPORTS/UPDATES**

- A. City Council
- B. Staff
- C. Commission

**6. ADJOURN**

## MINUTES

### 1. CONVENE PARK COMMISSION MEETING

Chair Wenner convened the meeting at 7:01 p.m.

#### A. Roll Call

Present: Chair Wenner, Commissioners Hirner, Garske, Bahneman; City Council Liaison Gorham; and Parks and Recreation Manager Czech

Absent: None

#### B. Review Agenda

Commissioner Garske moved to approve the agenda as written. Commissioner Bahneman seconded the motion. Motion carried 4-0.

### 2. APPROVAL OF MINUTES

#### A. Park Commission Meeting Minutes of January 14, 2025

Commissioner Garske moved to approve the minutes of the January 14, 2025 meeting as written. Commissioner Bahneman seconded the motion. Motion carried 4-0.

### 3. MATTERS FROM THE FLOOR

There were none.

### 4. NEW BUSINESS

#### A. 2025 Park Commission Meeting Dates

Parks and Recreation Manager Czech noted that at the last meeting, the Commission had directed staff to check into the possibility of scheduling the meetings for the 4<sup>th</sup> Tuesday of the month rather than the 2<sup>nd</sup> Tuesday of the month.

Commissioners discussed the possible change in the meeting date, as proposed.

Commissioner Garske moved to recommend changing the regular Park Commission meeting dates to the 4<sup>th</sup> Tuesday of the month beginning in March. Commissioner Bahneman seconded the motion. Motion carried 4-0.

#### B. 2025 Arctic Fever Recap

Parks and Recreation Manager Czech gave a brief recap of the 2025 Arctic Fever Event on January 17, 2025. He reminded the Commission that some of the event plans had to be modified

due to the lack of snow and explained that they had a 'Name a Snowplow' contest and a coloring contest and noted that Council Liaison Gorham's daughter won the coloring contest. He stated that the coloring materials will be featured on some of the promotion materials for next year's event. He stated that there were 50 submissions for the 'Name a Snowplow' event and the winning entry was 'Frosty the Snowplow'. He noted that they believe that about 144 people attended the event this year, but attendance were not available for past years. He noted that they did receive feedback from people involved in previous years that they felt this year's attendance was higher than in the past for the Friday portion of the event. He listed the sponsors for the event and noted that it was the first presenting sponsor for a City event. He outlined considerations for future events including continuing to partner with Bach to Rock, that the addition of face painting and balloon art was a positive, and to consider additional lighting in the parking lot.

Chair Wenner stated that she also felt it was a great event, especially under the circumstances, with many portions being canceled due to the weather.

Commissioners discussed the feeling that both the balloon animal artist and the face painting artist were very good and that they had thoroughly enjoyed the participation of Bach to Rock.

Commissioner Garske raised the idea of charging a small fee for face painting, rather than providing this for free, with the hope that the City could then hire an additional artist so the lines were not as long. He noted that he felt it may also be beneficial to separate the balloon artist and the face painting because all the kids ended up being crowded into once space.

Commissioner Hirner suggested that the City try to find a way to take some of the elements of the Arctic Fever event, such as the balloon artist and face painting, into some kind of summer event.

Commissioner Garske stated that he liked the idea of the cookie event, because it was a great event that was simple and something that everyone could do.

Chair Wenner suggested that they try to find other food vendor options outside of Joey Nova's Pizza.

Park and Recreation Manager Czech stated that Joey Nova's Pizza had always been a great partner to the City.

Commissioner Hirner stated that he agreed that it would be good if they could expand things a bit and get other entities involved in the events, especially if they could find something within the City limits.

Council Liaison Gorham stated that he agreed with the comment made by Commissioner Garske regarding the cookie station but noted that he believed that the 'cookie lady' was leaving the State later this year.

Chair Wenner stated that the 'cookie lady' had amazing cookies, and suggested that the City be on the lookout for a new cookie vendor for upcoming events.

Park and Recreation Manager Czech encouraged the Commission to let staff know if they run across vendors or other activities that they felt would be a good addition.

**C. 2025 Movie in the Park**

Parks and Recreation Manager Czech reviewed the list of movies available to be shown at Movie in the Park scheduled for August 22, 2025, at Eddy Station in Freeman Park. He suggested that as they review the movie options they keep in mind other promotional ideas or activities that the City could include as part of the event in order to bring it a bit more substance but cautioned that they do have a limited budget.

Chair Wenner asked if this event would be open for sponsorship.

Parks and Recreation Manager Czech confirmed that this event would be open for a possible sponsorship opportunity.

Chair Wenner suggested that they look into the possibility of being able to have local vendors set up booths at the event, such as a local jeweler.

Parks and Recreation Manager Czech stated that possibility was included within their sponsorship guide.

Chair Wenner stated that she liked the idea of putting together other activities with the movie and gave the example of choosing Cloud with a Chance of Meatballs and then having meatball subs available, selecting Little Big League and having demonstrations provided by Minnetonka Baseball, choosing The Incredibles and having a super hero costume contest with hero sandwiches, or selecting Doolittle and having a petting zoo.

Commissioner Hirner stated that he believed that they have had better attendance in the past when they have selected animated movies.

Commissioners discussed movie options, which ones may appeal to the most people, and brainstormed some possible additional promotional activities to go along with the actual event.

Park and Recreation Manager Czech stated that once the Commission selects a movie, he can put an item on a future agenda where they can have additional discussions about additional activities.

**Commissioner Hirner moved to approve Lilo and Stitch as the movie for the 2025 Movie in the Park event. Commissioner Garske seconded the motion. Motion carried 4-0.**

Commissioner Garske suggested that the Commission vote on a second choice option in case Lilo and Stitch ended up not being available.

**Commissioner Hirner moved to approve Lilo and Stitch as the 2025 Movie in the Park event, and if that choice was not available, to select Cloudy with a Chance of Meatballs, as the second choice for the 2025 Movie in the Park event. Commissioner Garske seconded the motion. Motion carried 4-0**

**D. Parks Master Plan**

Parks and Recreation Manager Czech explained that staff was putting together an RFP in order to solicit bids from qualified consultants to lead the City through the process of developing a Parks

Master Plan. He stated that staff was looking for some feedback from the Commission prior to the RFPs being sent out.

Chair Wenner asked if the consultants would be drawing anything out of the IPM plan in addition to the existing plan that was created in 2002.

Parks and Recreation Manager Czech confirmed that the City would be providing them with most of the working documents the City had related to Parks because it will help show them the current state of the City. He noted that he felt the primary focus will be the more active areas of the parks, as a whole, and a smaller focus would be on the natural areas of the parks.

Commissioner Garske stated that he would love to see the consultants take on the City's repair/replace timelines.

Commissioners discussed the possibility of delaying the plans for Cathcart Park until the consultants weighed in on what they saw throughout the City parks related to equipment and viability.

Council Liaison Gorham suggested that this could be something discussed at the upcoming City Council/Park Commission Work Session meeting.

Commissioner Hirner noted that he felt that the City could have the plan in place for Cathcart but wait on the implementation until the consultants weighed in. He stated that he felt that the Master Plan needed to include, at the very least, a look at the woods and gave the example of the recent work that had been done to remove buckthorn which resulted in additional open space.

Chair Wenner stated that she felt that was a good point and asked if trails would be included, the possibility of having an educational component that showed native plants and things like the buckthorn removal process.

Commissioner Garske stated that he was assuming that the consultants would provide some recommendations or ideas of amenities or uses that the City may want to consider and also some things that the City may want to actually phase out of its parks.

Council Liaison Gorham mentioned the skateboard park and asked how much time the consultants may spend looking at it and South Shore Park.

Park and Recreation Manager Czech stated that the intent of the RFP was to update the Master Plan for all City parks and generate conceptual plans for South Shore Park.

The Commission discussed the budget for this Master Plan work and what items may be undertaken by the City staff in order to stay within the existing budget.

Chair Wenner asked if it may be possible to move money from another place, for example, the Cathcart renovation, in order to enable the consultants to be able to look at trails and natural areas as well.

Park and Recreation Manager Czech explained that would have to be a decision made by the Council. He noted that the RFP would be sent out on February 12, 2025, and the deadline for proposals would be in mid-March so he should be able to have a clearer idea on what the

proposals were looking like by the March 25, 2025, Park Commission meeting, even though a consultant would not be selected yet.

Commissioner Hirner asked if the consultant would be involved in the Park Tours over the summer months.

Park and Recreation Manager Czech stated that was still to be determined.

Commissioner Hirner stated that he felt that would be a good way for them to get a good tour of the parks and also get a sense of what the Commission and City Council were thinking about the parks that could be good feedback for them.

Chair Wenner stated that one of the discussion item that came up at a recent meeting was the possibility of not holding Park Tours anymore.

Commissioner Garske stated that they had also discussed doing tours individually or only touring the parks that had upcoming projects so they would spread out the tours over a few years instead of trying to do them all at once.

Commissioner Hirner stated that he disagreed with the idea of phasing out the Park Tours because he didn't feel that the City could discount the public involvement and interaction that they get from the Park Tours.

The Commission discussed the pros and cons of holding Parking Tours and the importance of finding a way to focus on public engagement through the Master Plan development process.

Commissioner Hirner asked if the Council had discussed what their expectations were for the frontage between Highway 7 and the park, or if they would like to do something like install a sound wall to separate the park from the roadway. He explained that when the City goes to do a plan for South Shore Park, they will end up having a different result if there will be a barrier or not. He noted that he would not to anything in that park that will involve kids without some type of barrier.

Council Liaison Gorham stated that generally a sound barrier would probably not be done right away and would likely not be part of the Highway 7 project, so it would probably end up being funded by Shorewood. He noted that the process for the Highway 7 project has started to move forward with MnDOT and explained at some point there will be engagement with Shorewood on the project as well. He stated that he would love to see some type of 'Welcome to Shorewood' message near South Shore Park and suggested that they may be able to find some of creative approach to that because he felt that they did need a barrier there. He asked about the engagement of the Park Commission in the selection of the consultants to work on the Master Plan. He suggested that they could possibly have someone from the Commission sit on the interview panel and noted that if the Park Commission was not engaged in this process, he felt it may be a missed opportunity and asked what the engagement of the Park Commission would be after the initiation of the project.

Park and Recreation Manager Czech explained that their engagement would come throughout the process and assured Council Liaison Gorham that they would be heavily involved the whole way.

## **5. OLD BUSINESS**

**6. COUNCIL, STAFF, AND LIAISON REPORTS / UPDATES**

**A. City Council**

Council Liaison Gorham gave an overview of recent City Council discussions and decisions. He noted that in addition to reappointing Chair Wenner and Commissioner Hirner to the Park Commission they also appointed Janet Sylvester to join the Commission. He noted that he believed that a City Council/Park Commission Work Session meeting would be scheduled after the Council held their upcoming retreat.

**B. Staff**

Park and Recreation Manager Czech noted that the Shorewood Community and Event Center had been busy and explained that they had opened a tax appointment line in mid-January. He explained that AARP comes in and does taxes for free for 55+ or low-income households and as of last Friday, all available appointments had been filled. He noted that the warming houses were still open, but were running a bit short on staff because college students had returned to their campuses. He explained that he would be out of the country starting tomorrow, without access to phones or e-mails, but would return on February 25, 2025.

**C. Commissioner**

Park and Recreation Manager Czech explained that this was a new agenda feature in order to give the Commission the opportunity to give feedback, provide updates, or request having future agenda items.

Commissioner Garske asked if the 2025 Work Plan for the Commission would be available at their next meeting.

Park and Recreation Manager Czech explained that staff had been working on it and he hoped to be able to bring a draft of it to the next meeting.

Chair Wenner stated that the South Lake Mayors Forum would be held on February 27, 2025, at 7:00 p.m. at the Shorewood Community and Event Center put on by the League of Women Voters.

**7. ADJOURN**

**Commissioner Bahneman moved to adjourn the Park Commission Meeting of February 11, 2025, at 8:15 p.m. Commissioner Garske seconded the motion. Motion carried 4-0.**



City of Shorewood

## Park Commission Meeting Item

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**Title/Subject:** Minnetonka Football Association Presentation  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** None

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Item 4A
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### **Background**

Minnetonka Football Association will provide a brief presentation on their organization to the Park Commission.

### **Action Requested**

No action required.



## Park Commission Meeting Item

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**Title/Subject:** Selection of Chair and Vice Chair for 2025  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** None

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Item 4B
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### Background

The Park Commission is required by City Code to select from among its members a Chair and Vice Chair. Since terms begin in March of each year, the March meeting is the appropriate time for the Commission to select its officers for the next year.

- **2024:** Amy Wenner, Chair                      David Garske, Vice Chair

The Commission should discuss the selection of officers for 2025 and then make a motion to appoint the selected members to Chair and Vice Chair.

### Action Requested

Motion to appoint \_\_\_\_\_ Chair and \_\_\_\_\_ Vice Chair of the Park Commission for 2025.



## Park Commission Meeting Item

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**Title/Subject:** City Council Liaison Dates  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** 2025 Park Commission Dates

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Item 4C
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### Background

During City Council Meetings there is space on the agenda for a Park Commissioner to provide a report to the City Council regarding the previous Park Commission meeting. A list of the 2025 Park Commission Dates and corresponding City Council report dates are included as an attachment.

### Action Requested

Park Commissioners should discuss and evenly sign up for dates to be a liaison to City Council in 2025.

## 2025 Meeting Schedule (4th Tuesday of the Month)

<b>Meeting Date</b>	<b>Council Report Date</b>
January 14, 2025	January 27, 2025
February 11, 2025	February 24, 2025
March 25, 2025	April 14, 2025
April 22, 2025	May 12, 2025
May 20, 2025	June 9, 2025
June 24, 2025	July 14, 2025
July 22, 2025	August 11, 2025
August 26, 2025	September 8, 2025
September 23, 2025	October 14, 2025
October 28, 2025	November 10, 2025
November 25, 2025	December 8, 2025
December 9, 2025	January 12, 2026

Red text denotes meetings moved to an irregular date.

Green text denotes meetings that have already taken place.



## Park Commission Meeting Item

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**Title/Subject:** 2025 Park Commission Work Plan Draft  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** 2025 Park Commission Work Plan Draft

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Item 4D
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### **Background**

The Park Commission develops an annual work plan to identify priorities for the year and schedule activities. During the January 14, 2025 Park Commission meeting, Commissioners discussed items they would like to see included on the 2025 Park Commission Work Plan.

Based on Commission feedback and upcoming projects, Staff developed a work plan that contains five focus areas, a tentative schedule of agenda items, and additional potential topics for 2025. The focus areas for 2025 are designated as the Parks Master Plan, Event Analysis, Athletic Associations, the Shorewood Community & Event Center (SCEC), and the Cathcart Park Playground.

### **Action Requested**

Commission discussion on the work plan is requested. No action is needed for this meeting. The plan can be finalized in April and forwarded to the City Council for approval.



**City of Shorewood**  
**PARKS & RECREATION**

**2025**

**Work Plan**



**City of Shorewood**  
**PARKS & RECREATION**

# 2025 Park Commission

**Parks & Recreation Manager**

Mitchell Czech

**Public Works Director**

Matt Morreim

**Park Commissioners**

Amy Wenner

David Garske

Janet Sylvester

Mary Bahneman

Mike Herner

**City Administrator**

Marc Nevinski

**Mayor**

Jennifer Labadie

**City Council Members**

Dustin Maddy

Guy Sanschagrín

Michelle DiGruttolo

Nat Gorham

**INSERT**

**Park Commission Photo**

# Park Commission Overview

The 2025 Work Plan was developed by the Shorewood Park Commission with the input of staff to identify its priorities for the coming year.

The primary purpose of the work plan is to establish priorities for the year and ensure alignment among the Council, Commission, and staff. The work plan is a guide and should be followed, but objectives or priorities may shift or change over the course of the year. Review and evaluation of the work plan occurs annually.

The work plan has been reviewed and approved by the City Council. The Commission takes its direction from the Council and its role is advisory in nature. This means that its focus should align with goals and objectives identified in the work plan, and support other City adopted plans and directives of the Council. In practice, this might include recommending policy, setting project or funding priorities, relaying resident and user feedback regarding park facilities, and evaluating the City's level of service, among other activities.



## City of Shorewood Mission Statement

The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective efficient, and visionary leadership.



## Park Commission Goal Statement (August 1996)

The Shorewood Park Commission shall guide the development, implementation, and maintenance of Shorewood's recreational system. The recreational system, consisting of parks and a multi-purpose trail network, shall provide the community and neighborhoods with safe, attractive, and diverse recreational facilities and a designated trail system.

# Focus Area #1

## Parks Master Plan

### Background

The Parks Capital Improvement Program (CIP) has dedicated funding for a Parks Master Plan. The Parks Master Plan will provide an outlook on all City parks with a focus on developing a conceptual master plan for South Shore Park. The plan will include a variety of components that are outlined in the Scope of Services below. The Park Commission will play an integral role in many of the components while developing the plan. Official tasks will evolve with selection of a consultant and development of the plan.



### Anticipated Schedule of Events

Consultant Selection & Contract Approval

**April  
2025**

Project Initiation

**May  
2025**

Project Completion

**December  
2025 to  
Early 2026**

Commission Involvement

**Ongoing**



### Scope of Services

#### Assess Existing Park Inventory, Conditions and Opportunities

The City reviews its 10-year Capital Improvement Plan on a yearly basis. The Commission's input will be valuable in the assessment of current amenities, along with identifying potential opportunities that may be lacking.

#### Community Engagement

Community engagement will be a critical component in the development of the Parks Master Plan. Commissioners will be involved with the planning and execution of engagement strategies and events.

#### Clear Vision, Goals, and Objectives

The Commission will provide valuable feedback in developing and recommending approval of community driven, future focused, vision with clear goals and objectives.

#### Funding Mechanisms

The Commission will review the Capital Improvement Plan and recommend a finalized plan to City Council. They may also recommend potential grant opportunities or other funding sources as they arise.

#### Guidelines for Implementation

The Master Plan will provide clear guiding principles for staff, the Park Commission, and City Council moving forward to successfully implement.



# Focus Area #2

## Event Analysis

### Background

The City hosts a variety of free, family friendly, community events each year. These events include Arctic Fever, Oktoberfest, Concert in the Park, and Movie in the Park. In 2024, efforts were made to enhance current events including new activities, partnerships, and promotional items. Staff will provide statistics regarding current events including attendance numbers, expenses, and funding of events. The Commission will provide valuable input on current events and recommend changes or new events for future years.



**Anticipated Discussion Date**  
**April 2025**

# Focus Area #3

## Athletic Associations

### Background

Local athletic associations have been a valued partner within our parks system. The various athletic associations that utilize our City facilities will attend Commission meetings throughout the year to provide background on their organization, City field use, trends, challenges, and opportunities to continue to grow our partnership and strengthen our relationships.



**Anticipated Discussion Date**  
**Beginning March 2025.**

**A different association will attend and present throughout the year.**



# Focus Area #4

## Community & Event Center

### Background

The Shorewood Community & Event Center (SCEC) is available for rental and hosts a number of celebrations, parties, meetings, and special events each year. The SCEC also partners with the South Shore Senior Partners, a non-profit group focused on providing activities to seniors age 55+. At the 2025 City Council retreat, the Council expressed a desire to make a data driven decision regarding the future of the SCEC. The Commission will discuss and evaluate the current state of the SCEC including current utilization, rates, marketing, and future potential. A consultant may be involved, and a task force may be created to assist with assessing the facility.



**Anticipated Discussion Date**

**Beginning May 2025**

# Focus Area #5

## Cathcart Park Playground

### Background

The Cathcart Park Playground has been identified as needing replacement in the 2025 Capital Improvement Program. With the Parks Master Plan taking place, it may make sense to postpone the project to 2026 so facilities and amenities can be properly evaluated. Planning will begin in 2025 to allow the City to apply for grants and discounted playground components if the project were to move forward after the master planning phase.



**Anticipated Discussion Date**

**Beginning September 2025**

# Tentative Agenda Items

## March

- Selection of 2025 Chair & Vice Chair
- City Council Liaison Dates
- 2025 Draft Workplan
- Minnetonka Football Association Presentation
- Off-Leash Dog Signage

## April

- Park Commissioner Handbook
- Concession Agreement
- **Event Analysis**
- Association Presentation TBD

## May

- **Shorewood Community & Event Center (SCEC) Discussion**
- **Park Master Plan Kick-off**
- Minnetonka Lacrosse Association Presentation

\*Generally when park tours would take place.

## June

- Concert in the Park Preview
- Association Presentation TBD

\*Generally when park tours would take place.

## July

- CIP Discussion
- Park Maintenance Items
- Safety Camp Preview

## August

- Concert in the Park Recap
- Safety Camp Recap
- Association Presentation TBD

Note: Agenda items are subject to change. This is meant to provide a brief overview of the yearly schedule. Some agenda items will be brought back in future meetings (likely items indicated in red), and many items regarding the parks master plan will be added.

# Tentative Agenda Items

## September

- Cathcart Park Playground Planning
- Oktoberfest Preview

## October

- Oktoberfest Recap

## November

- TBD

## December

- Year-end Slideshow
- Park Maintenance Yearly Recap

## January

- 2026 Work Plan Discussion
- Arctic Fever Preview

## February

- Arctic Fever Recap
- Movie in the Park Selection

Note: Agenda items are subject to change. This is meant to provide a brief overview of the yearly schedule. Some agenda items will be brought back in future meetings (likely items indicated in red), and many items regarding the parks master plan will be added.

# Other Potential Topics



## Parks & Recreation Programming

The City has attempted to offer programming in the past with minimal success. There is potential to implement and expand programming to help the department thrive. The Commission may discuss potential ideas, vendors, and formats for programming moving forward. Staff is meeting with Minnetonka Community Education to explore partnerships that may be discussed.



## Vegetative Management Plan

In 2024, the City prepared a draft Invasive Species Management Plan that was presented to the Commission and received with positive feedback. The Invasive Species Management Plan is a portion of an overall Vegetative Management Plan that the City intends to implement, and will require Commission involvement



## Off-Leash Dogs

The Commission began discussions on ways to mitigate the issue regarding off-leash dogs in parks in 2024. Discussions will likely continue in 2025 on potential signage and ways to continue to educate park users.



## Volunteer Program & Events

Community members have shown strong dedication and support for City parks over the years, most recently with the Freeman Park cleanup events. The Commission should explore or develop a volunteer program, such as “Adopt a Park,” that creates an avenue for volunteers to contribute. The Commission should also explore potential volunteer events within the City.





## Park Commission Meeting Item

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**Title/Subject:** Tonka United Kick-Off Event  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** None

Item 4E
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### Background

The City has maintained a positive partnership with Tonka United Soccer Association for a number of years. Tonka United utilizes Freeman Park during the Spring, Summer, and Fall months for organized soccer activities. Representatives from Tonka United have expressed a desire to add to the experience of their Rec League soccer program by hosting a “Kick-Off Event” on a night when activities are taking place. Typically, over 100 parents and players are at Freeman Park for organized soccer on Monday – Thursday evenings.

This event would be open to the community, not just Tonka United participants. While logistics will need to be worked out, the idea is to have a food truck, inflatables, and/or other vendors and activities at Freeman Park. The event would be free for all, aside from buying food from a potential vendor.

Tonka United is interested in hosting this initial event on one day during the first week of activities, the week of April 28 – May 2. If successful, they would be interested in doing 1-2 more events of similar nature before the summer season ends on June 28.

### Action Requested

Motion to recommend approval to City Council for the Tonka United Kick-Off event for a date to be scheduled the week of April 28 – May 2, with allowance for a food truck to be present for the event.



## Park Commission Meeting Item

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**Title/Subject:** Off-Leash Dog Signage  
**Meeting Date:** March 25, 2025  
**Prepared by:** Mitchell Czech, Parks & Recreation Manager  
**Attachments:** Updated Off-Leash Dog Signage Examples

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Item 4F
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### **Background**

During the November 26, 2025 Park Commission meeting, potential options for off-leash dog signage was presented to the Commission. Staff took the suggestions from the Commission and developed new options for potential signage.

Signage that would be placed on trailheads and trails are intended to be mobile and placed on either sandwich boards or yard signs. Staff would be able to relocate signage to different areas of the trail or to different parks to keep signage “fresh” and catch the eye of park visitors.

Signage that would be placed at existing dog waste stations is intended to be permanent signage placed on existing posts or structures.

### **Action Requested**

Feedback regarding the proposed off-leash dog signage.

# PLEASE KEEP PETS LEASHED



Let's be responsible pet parents, protect wildlife, and make sure our pets don't accidentally wander off or get into trouble.

 City of  
Shorewood



CITY OF SHOREWOOD ORD. 701.09

**Thank you for helping to keep our community a safe place for everyone!**

**WHAT YOUR DOG  
LOOKS LIKE TO YOU:**



**WHAT YOUR DOG MAY  
LOOK LIKE TO OTHERS:**



# **Please Keep Dogs Leashed in Public**



Please respect all park users and leash your dog in public. Dogs are not allowed to run at large in Shorewood. To learn more, scan the QR code or search for Shorewood City Code 701.09.



For animal-related calls for service, contact  
South Lake Minnetonka Police Department.

Emergencies: 952-258-5321

Non-Emergencies: 952-960-1649



**City of Shorewood**  
**PARKS & RECREATION**

[shorewoodmn.gov/parksandrec](http://shorewoodmn.gov/parksandrec)

**It's okay! My dog is friendly!**

**No, it's not okay!**

Not all dogs are friendly. Some may be nervous, reactive, or fearful, and all park users have the right to enjoy the parks!



**PLEASE RESPECT ALL PARK VISITORS!**



CITY OF SHOREWOOD ORD. 701.09



**City of Shorewood  
PARKS & RECREATION**

## Permanent signage

**All pets  
must be  
on a leash**



**Please clean up  
after your pet**