



City of Shorewood

January 13, 2025
City Council Meeting



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City Council Meeting

1. Convene City Council Regular Meeting
Oaths of Office
Jennifer Labadie, Mayor
Nat Gorham, Council Member
Michelle DiGruttolo, Council Member (Sworn in on January 6, 2025)



City of Shorewood
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1. Convene City Council Regular Meeting
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Review and Adopt Agenda

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2. Consent Agenda
 - A. City Council Regular Meeting Minutes of December 9, 2024
 - B. Verified Claims List
 - C. Personnel Policy and MOA Updates Regarding Holidays
 - D. Shorewood Community Center Attendant Hire

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2. Consent Agenda

- E. 2024 Manhole Rehabilitation Project - Acceptance and Final Payment, City Project 24-02
- F. 2025 Mileage Expense Rate
- G. Parks and Rec Sponsorship
- H. Surplus Items

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2. Consent Agenda

- I. Accept Resignation of Planning Director and Authorize Recruitment for Position
- J. Request for Additional Time to Correct a Code Violation and Schedule Hearing
 - Location: 452 Lafayette Ave
 - Applicant: Fritz Faus, on Behalf of Faus Family Rental LP
- K. Request for Additional Time to Correct a Code Violation
 - Location: 5590 Timber Lane
 - Applicant: Ross Lumley
- L. Delegation Agreement for AIS Program

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2. Consent Agenda

M. Equitable Sharing Program Participation

N. 2023 Drainage and Utility Improvements
Project - Acceptance and Final Payment,
City Project 23-05

O. League of Minnesota – Grant Navigator

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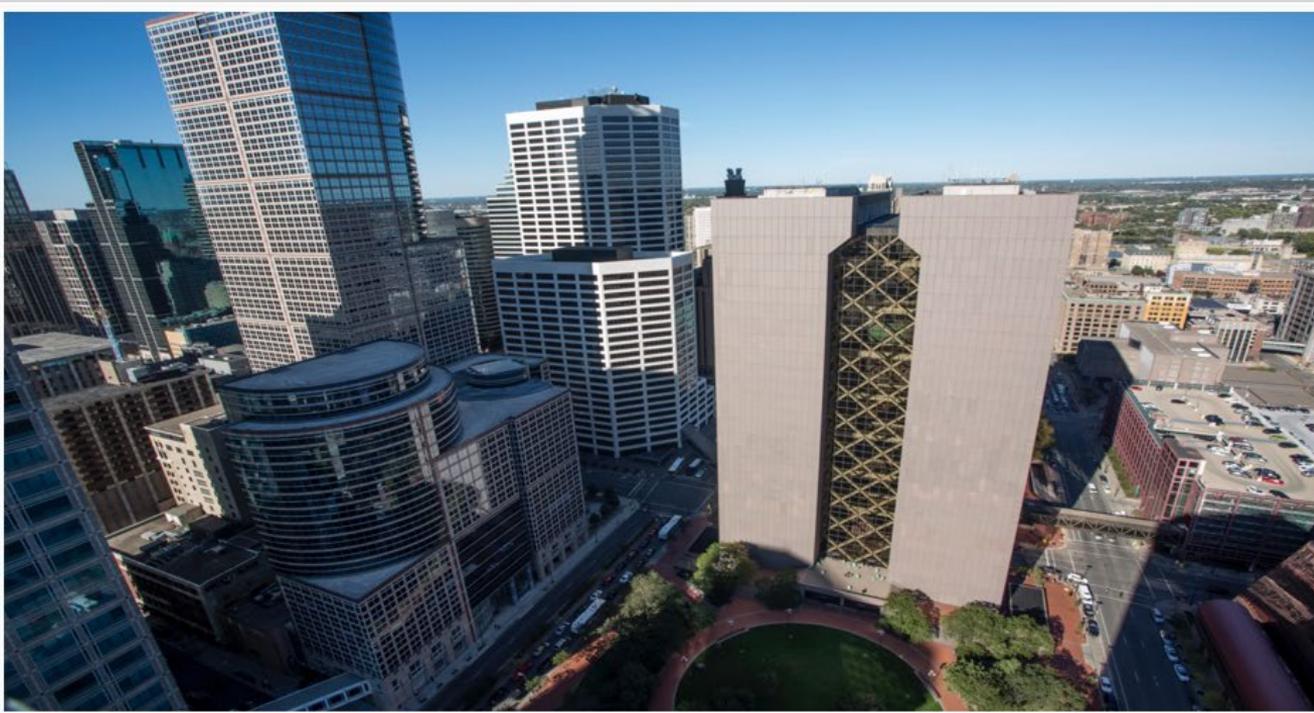
3. Matters from the Floor

No Council action will be taken.

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4. Reports and Presentations

A. Hennepin County Commissioner Heather
Edelson



Office of Commissioner Heather Edelson

Update to District 6 City Councils

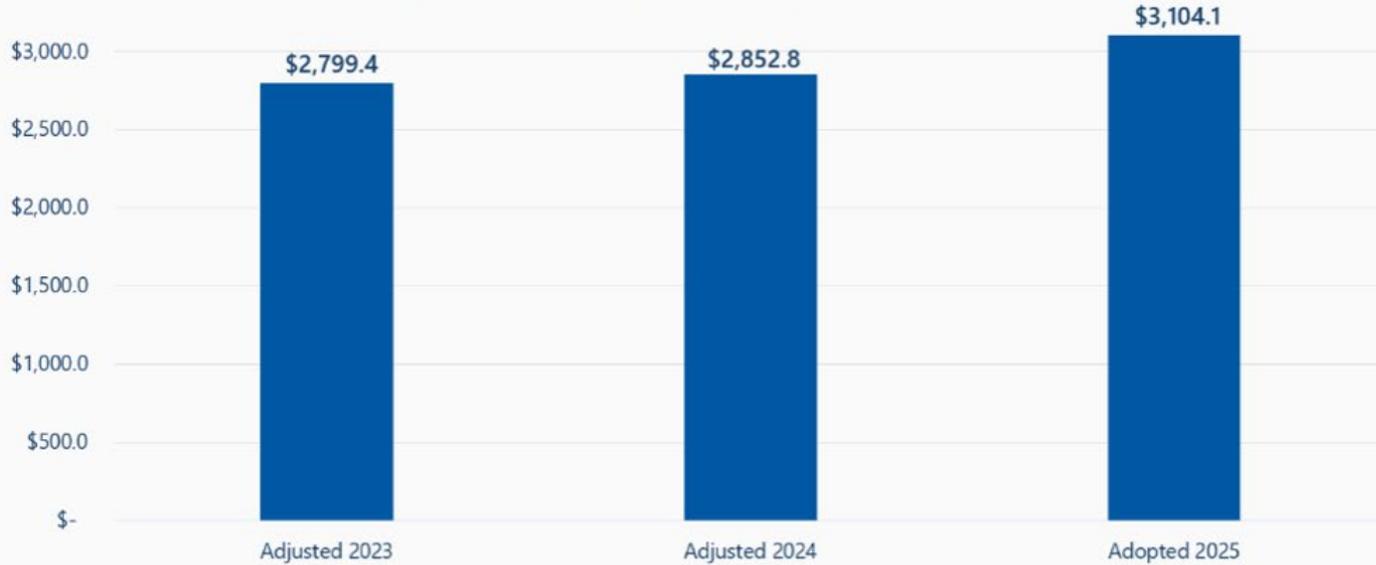


Hennepin County District 6

heather.edelson@hennepin.us



Hennepin County Budget (in Millions)

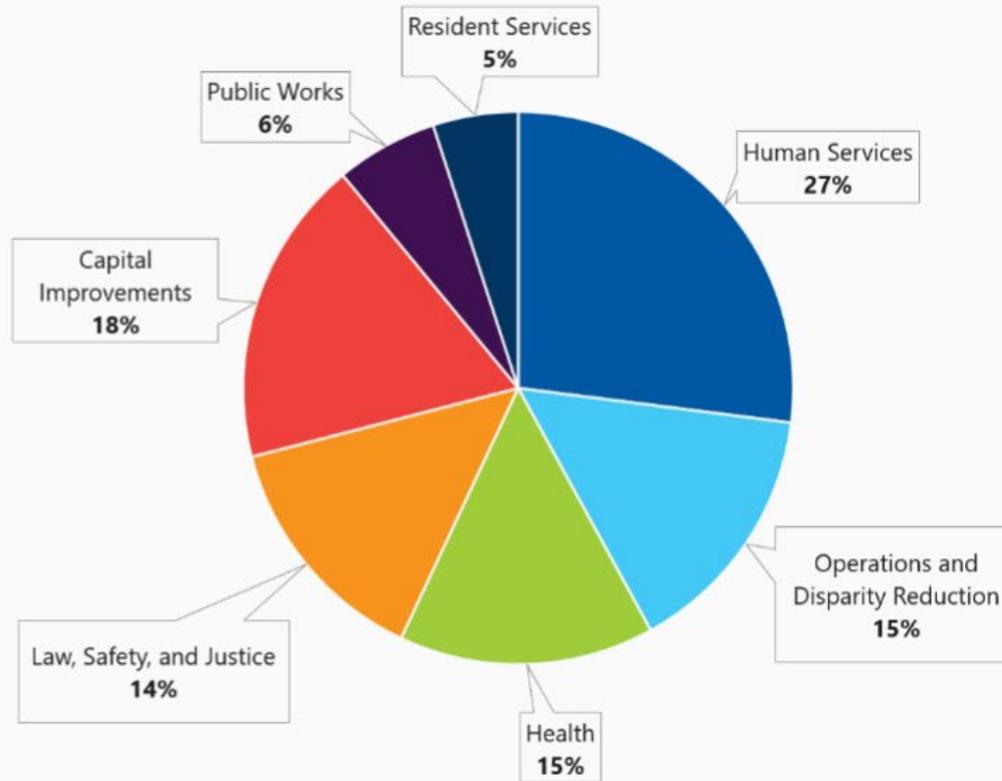


Hennepin County Truth in Taxation Meeting,
December 3, 2024



2025 adopted expenditures

Total Expenditures:
\$3,104,114,764



Our commitment to providing quality services

Through policies, services and programs we will drive disparity reduction and work to benefit people's lives in the areas of:



Health



Income



Justice



Education



Employment



Housing



Connectivity



Human Services

Access, Aging & Disability Services

- Staff ready to connect residents to services on housing, health services, transportation

Mental Health and Substance use services

- Cope staff ready to respond to mental health crisis for youth and adults 24/7
- Access to care networks

Reports of vulnerable adults & child abuse

- Investigation departments
- Case managers to work to ensure safety of residents

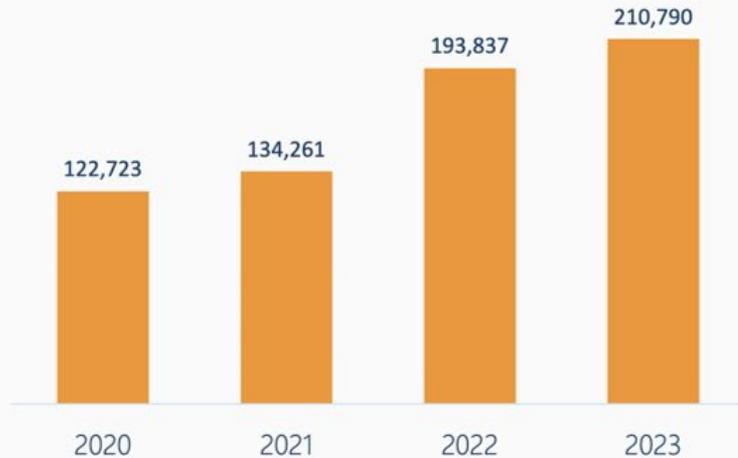
Economic Supports, Child Support and Well-being

- Access to food and cash supports



Human Services

Demand for economic benefits rising Applications received, 2020-2023*



* Cash, SNAP and health care for aged, blind and disabled residents

Improving residents' experiences

- Transitioning staff onsite to bolster resident service
- Continuing to hire dozens of Human Services representatives
- Expediting specialized training to activate new staff more quickly
- Focusing on service bottlenecks
- Streamlining phone processes
- Promoting digital tools
- Advocating for improvements and automation in state systems



Hennepin County Public Safety

Supporting County Growing Mental Health Needs

- Embedded Social Workers
- Cope, 24/7 county mobile crisis service
- Youth & Family mobile response through partnership Nexus

County Liaisons (10 cities including Edina, Hopkins and Minnetonka)

- Enhance relationships with local law enforcement and cultural communities

Radio Communication - new location in Plymouth

- PSAP: Handles over 600k emergency calls each year for over 50 law enforcement agencies, fire departments, and EMS providers

Department of Community Corrections and Rehabilitation (DOCCR)

- Probation (adult & youth)
- Jails, Adult Correctional Facility and Juvenile Detention Center
- Supervises ~22K adults and juveniles



Public Safety – Sheriff's Department

Partnership with local law enforcement

- Joint Community Police Partnership
- Water Patrol



HENNEPIN COUNTY
SHERIFF
DAWANNA S. WITT

Sheriff's Hennepin Crime Lab

- 1 of 4 crime labs in MN that provides DNA and forensic services for 35 law enforcement agencies

Violent Crime Reduction

- Special Assignments Unit to focus on auto theft, human trafficking, and financial crimes
- HCSO Violent Offender Task Force named 'Task Force of the Year'

Community Engagement

- Added two community liaisons to the Community Outreach and Public Affairs Division
- Youth Community Advisory Board



Public Safety - County Attorney



Be@School Program

- Working on expanding partnership with County and School Districts to intervene early with truancy

Auto Theft Early Intervention Pilot

- Expedited legal system intervention for youth who have auto theft-related cases submitted to HCAO
- Creation of an early intervention pathway to offer voluntary services and resources outside of the justice system

Victim Services

- Notifies and assists victims of crimes to fully and safely participate in the adjudication process
- Provides referral services to community and social services agencies that can provide counseling and crisis management support

Housing

Housing Stability

- Prioritizing families entering and exiting shelter
- Eviction and homelessness prevention
- Operating Hennepin Shelter Hotline
- Rapid Rehousing Programming
- Emphasizing Care for Veterans
- Employing housing case managers to guide residents to stable housing solutions



Repair + Grow Program

- \$14 million in one-time funds to affordable housing owners-developers
- Funded by Metro Sales & Use Tax stabilizing 7,959 affordable housing units

Housing Challenges in Hennepin County

- January '24 Shelters at peak family shelters were at 427% of capacity
- Family shelters currently at 230% capacity, down 46% since January '24
- Shelter All Policy - Hennepin County county is proud of the policy that no child sleeps outside
- 53,090 households in Hennepin County make below 30% of the area median income, but there are only 18,705 housing units affordable to them.



Hennepin County Health Highlights

Hennepin County Medical Center

- EMS working Group
- Ball Park Sales Tax Extension
- Uncompensated care growing

World-class Medical Examiner's Office (Located in Minnetonka)

- Serves Hennepin, Dakota, and Scott Counties
- Perform death investigative services and forensic autopsy services for all residents that pass away from other than natural causes

Hennepin Opioid Response

- Hennepin has adopted a four-part framework focused on Prevention, Response, Treatment and Recovery, and Eliminating Disparities

Mental Health Response

- Crisis mobile response for youth and adults
- \$15M Youth Crisis Stabilization Center (10-15 beds - opening in 2025)



Education



Home

Holistic support for individuals and families
Family home visiting programs
Family and youth housing stability services

School

School-based health, mental health and social services
Academic enrichment, navigation, tutoring and advocacy
School partnerships and service coordination

Community

After-school and summer programs
Partnerships with community organizations
Career support and training



Resident Services Highlights

Libraries

- 41 libraries, 10 libraries in District 6
- 2 new D6 Libraries include Edina Southdale and Westonka

Service Centers (drivers licenses/ID, tabs)

- 7 total with Ridgedale and Southdale among the largest

Elections

- Works with Local, State and Federal partners to support voting services for over one million residents

Assessment Services

- Hennepin County now directly assessing for all municipalities with populations under 30,000 & meeting to expand to all 45 cities
- To learn about assessment, including appeal processes, go to www.hennepin.us/residents/property/assessment



Public Works & Transportation

Transit & Mobility

- Integrated network of roads, bridges, bikeways, sidewalks

Energy & Environment

- Hennepin Energy Recovery Center (HERC) board voted to close between 2028-2040
- Goals to improve recycling, composting and waste reduction
- Partnership with all school districts on composting and recycling

Transportation - Operations & Project Delivery

- Plans, designs & constructs
- Maintains county road infrastructure

Climate & Resiliency

- Zero waste goals – leads climate action plan
- Planted more than 348,000 trees since 2020 to meet our one million tree goal by 2030

Track Current Road Projects:

<https://www.hennepin.us/en/residents/transportation/construction-projects>



Questions & Discussion

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5. Parks

A. Report by Commissioner Hirner on 11-26-24
and 12-10-24 Park Commission Meetings

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5. Parks

B. Field Use Policy

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6. Planning

A. City Code Amendments – Sacred
Communities & Micro Unit Dwellings

Applicant: City-Initiated Request



Photo Courtesy Mosaic Christian Community, St. Paul, MN.

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6. Planning

B. City Code Amendments – Administration,
Amendments, Conditional Use Permits and
Interim Use Permits

Applicant: City-Initiated Request

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7. Engineering/Public Works
 - A. Purchase of Single Axle Hook Truck, Medium-Duty Truck and Associated Equipment

Capital Improvement Plan

▶ Single Axle Dump Truck (2025)	\$256,000
▶ Medium Duty Dump Truck (2025)	\$104,000
▶ Single Axle Hook Truck (2024)	\$200,000
TOTAL	\$560,000

Revised Capital Plan



- ▶ Replace water truck with hook truck with tank unit and dump box unit
- ▶ Add plow and spreader to existing 2018 F550 truck
- ▶ Add plow to existing 2024 F350 truck
- ▶ Forego purchase of single axle dump truck



Benefits



- ▶ Reduction in maintenance.
- ▶ Reduction in fleet size.
- ▶ Stay in budget.
- ▶ More efficient winter operations.
- ▶ More flexible operations.

Cost Breakdown

▶ Single Axle Truck	
▶ Cab/Chassis	\$117,713.54
▶ Tank, Box, Spreader, Plows, Hydraulics, etc.	\$206,201.00
▶ Medium Duty Truck	
▶ Cab/Chassis	\$73,031.25
▶ Box, Spreader, Plow, Hydraulics, etc.	\$75,117.00
▶ Existing F550 Truck - Plow & Spreader	\$28,994.00
▶ Existing F350 Truck – Plow	\$10,633.00
TOTAL	\$521,689.79

Funding

▶ Equipment Replacement Fund (403)	\$360,000
▶ Water Fund (601)	\$100,000
▶ Sanitary Fund (611)	\$100,000
TOTAL	\$560,000

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8. General/New Business
 - A. Utility and Recycling Rates Ordinance
 - B. Zoning and Land Use Fee Ordinance
 - C. 2025 Master Fee Schedule

Utility & Recycling Rates
Zoning & Land Use Fees
2025 Master Fee Schedule

General Business 8A – 8C

JANUARY 13, 2025

GENERAL BUSINESS 8A & 8B

2025 Ordinances

Utility & Recycling
Ord. 614

Zoning & Land Use
Ord. 615

GENERAL BUSINESS 8C - 2025 MASTER FEE SCHEDULE

Not Significant
Revenue

Cost to Administer

Reimburse Expenses



8A - UTILITY & RECYCLING ORD. 614

Water

10%

Sanitary Sewer

16%

**Stormwater
Management**

8%

Recycling
\$2/quarter



8B - LAND USE FEES ORD. 615

**PUD Concept Stage
\$2,000 Escrow**

**Combined Total
All Escrows**



8C - 2025 MASTER FEE SCHEDULE

Section 1: License & Permit Service Fees

- Commercial Lawn Fertilizer Application License
 - From \$30 to \$50
- Solicitor Permit
 - From \$50 to \$75
- Tree Trimmer License
 - From \$30 to \$50
- Multiple Dock Facility License
 - Or \$200 whichever is greater

8C - 2025 MASTER FEE SCHEDULE

Section 2: Liquor Licenses Fees and Liquor Violation Fines

- No recommended changes



8C - 2025 MASTER FEE SCHEDULE

Section 3: Utility Rates

- Ordinance 614
 - Water – 10%
 - Sanitary Sewer – 16%
 - Stormwater Management – 8%
 - Recycling - \$2/quarter

8C - 2025 MASTER FEE SCHEDULE

Section 4: Miscellaneous Fees and Charges

- No recommended changes

Section 5: Park and Recreation

- No recommended changes

8C - 2025 MASTER FEE SCHEDULE

Section 6: Building and Right of Way Fees

- Building Permit Plan Review Fee
 - From \$1k-\$3k to Up to \$3,000
- Residential Siding/Window/Mechanical Permits
 - From \$135 to \$150
- Grading/Filling Permit Plan Review Fee
 - 65% of Permit Fee
- Combined Escrow Amounts



8C - 2025 MASTER FEE SCHEDULE

Section 7: Zoning and Land Use Fees

- Ordinance 615
 - PUD Concept Stage Escrow
 - Combined Escrow Amounts



8C - 2025 MASTER FEE SCHEDULE

Shorewood Community and Event Center

- Banquet, Activity Conference Rooms
 - \$2/hour Increase
 - Residential and Non-Residential
- All Rental Rooms & Lobby
 - \$2/hour Increase-Residential
 - \$5/hour Increase-Non-Residential
- Non-Profit Discount
 - 25%
 - Business Residency



GENERAL BUSINESS 8A - 8C

Ordinance 614

Utility & Recycling Rates

Ordinance 615

Zoning & Land Use Fee

Resolution 25-001

Resolution 25-002

2025 Master Fee Schedule

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8. General/New Business

D. 2025 Annual Appointments and
Designations

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9. Staff and Council Reports

A. Staff

B. Mayor and City Council

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10. Adjourn