

1. Agenda

Documents:

[02-24-25 CC WS AGENDA.PDF](#)

2. Agenda Packet

Documents:

[02-24-25 CC WS AGENDA PACKET.PDF](#)

3. Powerpoint Presentation Slides

Documents:

[02-24-25 CC REGULAR MTG.PDF](#)

**CITY OF SHOREWOOD
CITY COUNCIL WORK SESSION
MONDAY, FEBRUARY 24, 2025**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
6:00 P.M.**

AGENDA

1. CONVENE CITY COUNCIL WORK SESSION

A. Roll Call

Mayor Labadie _____
Maddy _____
Sanschagrin _____
Gorham _____
DiGruttolo _____

B. Review Agenda

2. RETREAT DISCUSSION CONTINUED

3. ADJOURN

ATTACHMENTS

City Administrator Memo

**CITY OF SHOREWOOD
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MONDAY, FEBRUARY 24, 2025**

**5755 COUNTRY CLUB ROAD
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ATTACHMENTS

City Administrator Memo



City Council Work Session Item

Title/Subject: Retreat Discussion Continued – Part III. Conclusion
Meeting Date: February 24, 2025
Prepared by: Marc Nevinski, City Administrator
Attachments:

Item 2

Background:

The Council held its annual retreat on Tuesday February 18th where it began setting strategic priorities and discussed direction for the city's various funds. Due to time constraints, the Council wished to use the February 24th work session time to reflect and conclude its discussion.

Financial or Budget Considerations:

N/A

Discussion Requested:

Questions for discussion include:

- Of the Strategic Priorities, which ones are most solidified? Which need more clarity? Which have strong consensus among the Council, or less consensus?
- Should we proceed with developing goals and actions for these in future work sessions? Should we plan to meet earlier for work sessions, or do a half day meeting?
- Considering the Funds discussions, where did there seem to be the most consensus? Where is more discussion needed? What considerations will be the most challenging?
- Final thoughts and comments



City of Shorewood

February 24, 2025
City Council Meeting



City of Shorewood
February 24, 2025
City Council Meeting

1. Convene City Council Regular Meeting
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Review and Adopt Agenda

City of Shorewood
February 24, 2025
City Council Meeting

2. Consent Agenda
 - A. City Council Work Session Minutes of February 10, 2025
 - B. City Council Regular Meeting Minutes of February 10, 2025
 - C. City Council Retreat Minutes of February 18, 2025
 - D. Approval of the Verified Claims List

City of Shorewood
February 24, 2025
City Council Meeting

2. Consent Agenda

E. Park Commission Meeting Update

F. 2025 Open Book Meeting

G. Request for Additional Time to Correct a Code Violation

Location: 4845 Enchanted Lane

Applicant: Lisa Holt, on Behalf of Mary C Zinsholt
Rev Liv Trust

H. Seasonal Public Works Position

City of Shorewood
February 24, 2025
City Council Meeting

3. Matters from the Floor

No Council action will be taken.

City of Shorewood
February 24, 2025
City Council Meeting

4. Reports and Presentations
 - A. Outgoing Commissioner Acknowledgement

City of Shorewood
February 24, 2025
City Council Meeting

5. Parks

A. Report by Commissioner Bahneman on
02-11-25 Park Commission Meeting

City of Shorewood
February 24, 2025
City Council Meeting

6. Planning

A. Report by City Planner Griffiths on
02-04-25 Planning Commission Meeting

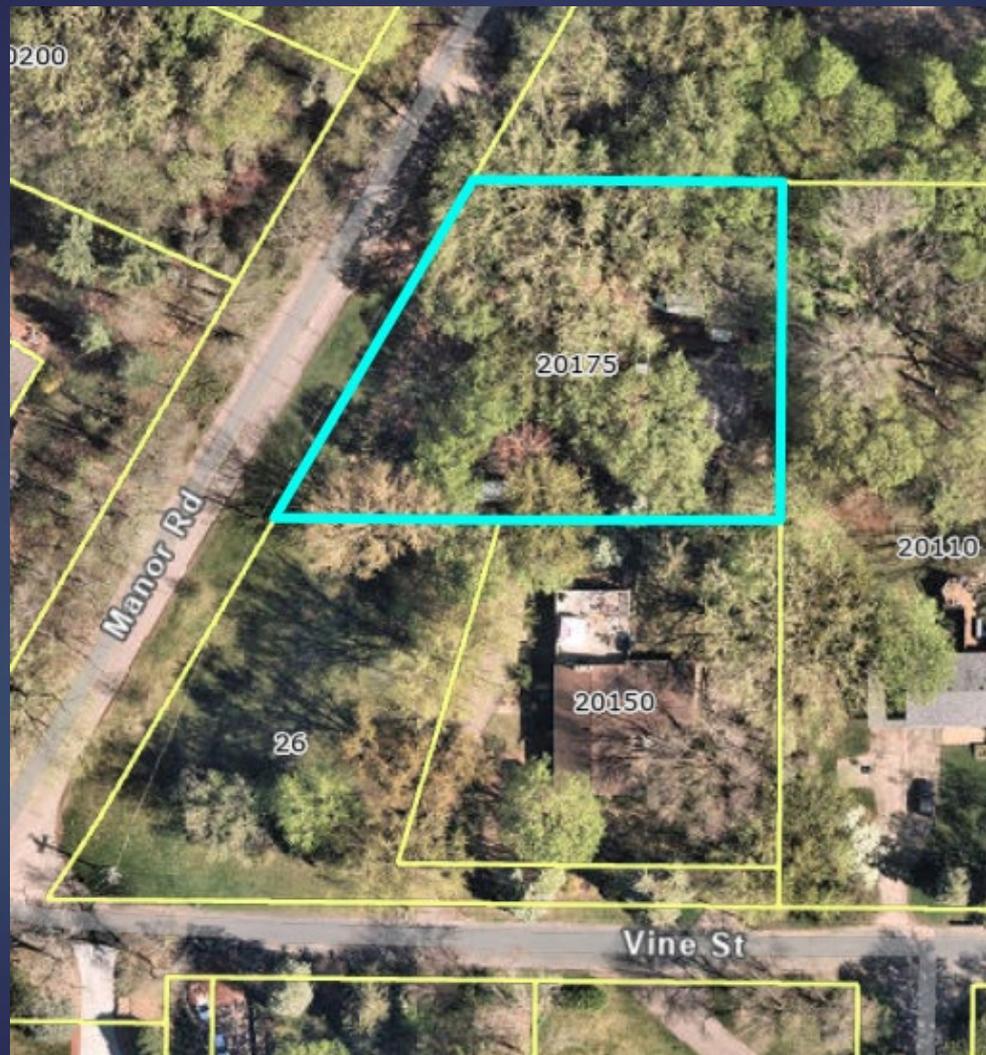
City of Shorewood
February 24, 2025
City Council Meeting

6. Planning

B. Variance to Redevelop a Non-Conforming
Lot

Location: 20175 Manor Road

Applicant: Edward Zaret



R. BOWMAN 2ND ADDITION

(RLS 135.00)
S89°38'21"E 134.32

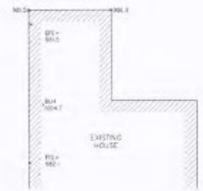
MANOR ROAD

M20°35'07"E 103.32

N00°24'01"E 146.47
(RLS 140.89)

N89°54'08"W 217.19
(RLS 217.54)

AUDITORS SUBDIVISION NO. 141





Hover







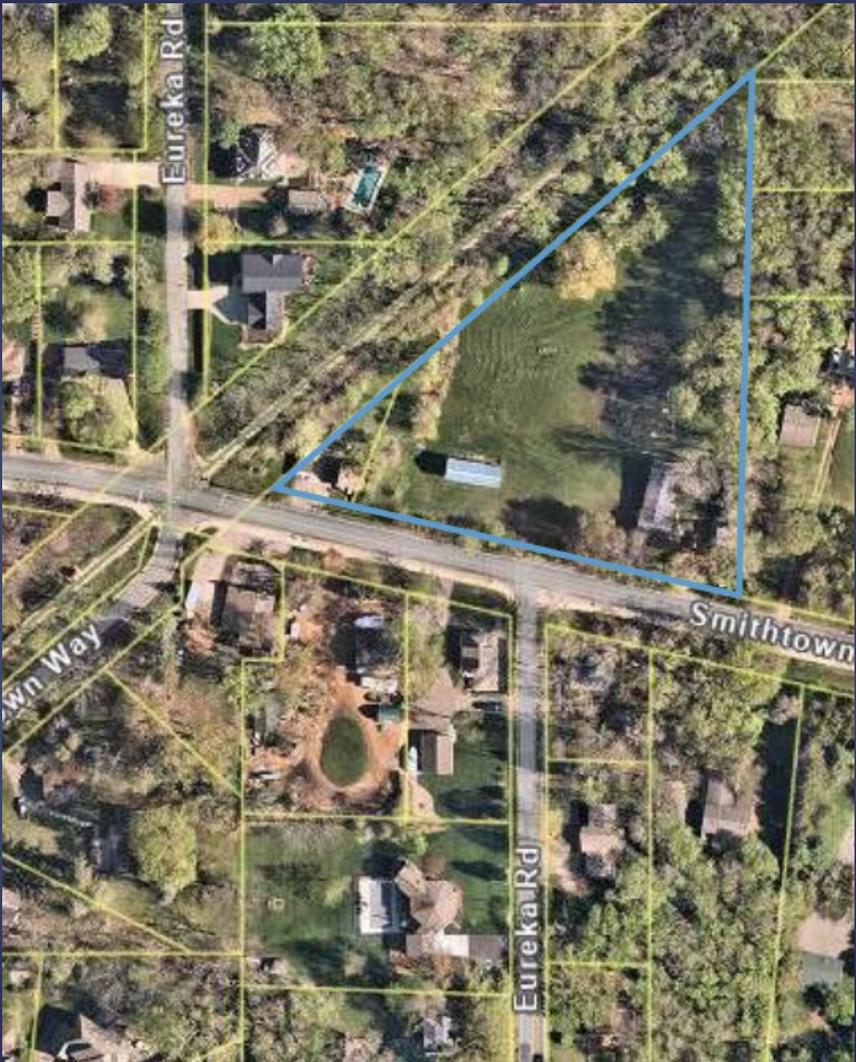
City of Shorewood
February 24, 2025
City Council Meeting

6. Planning

C. Preliminary & Final Plat for Shorewood
Meadow

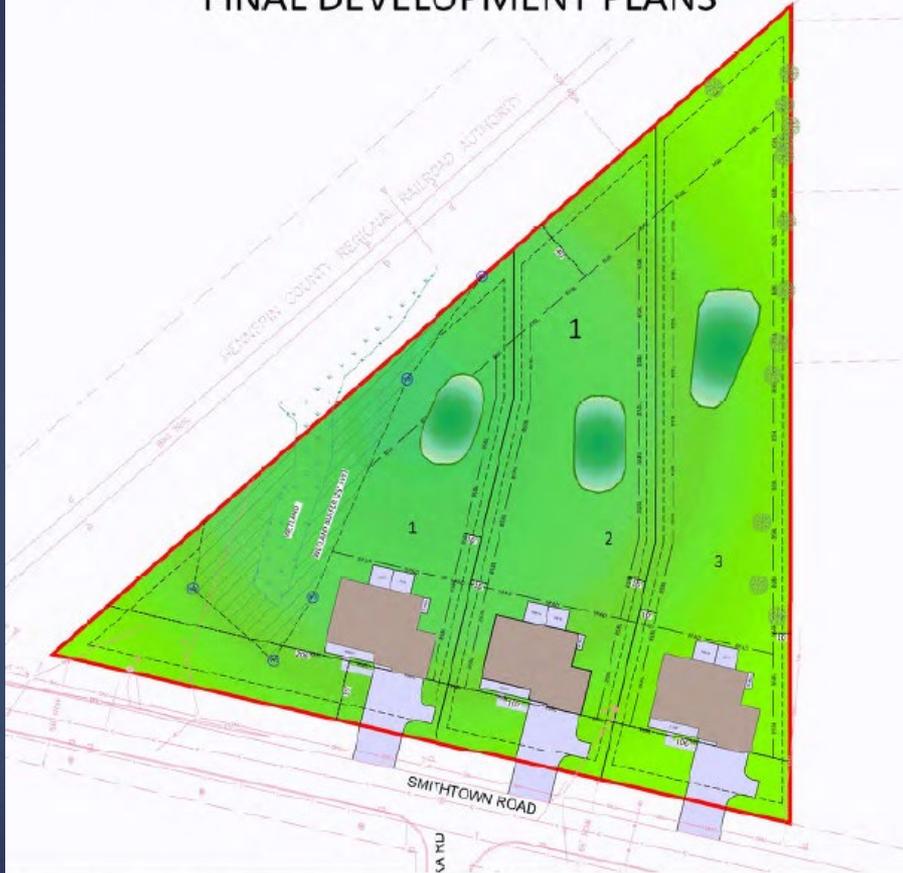
Location: 25480 & 25560 Smithtown Road

Applicant: McDonald Construction Partners



SHOREWOOD MEADOW

FINAL DEVELOPMENT PLANS



A TERRA
LAND SERVICES
18143 10th Pl N, Maple Grove MN 55311
763.360.1107 | info@aterra-land.com

THESE PLANS ARE PREPARED BY THE ARCHITECT AND ENGINEER AND SHALL BE THE SOLE RESPONSIBILITY OF THE ARCHITECT AND ENGINEER. NO PART OF THESE PLANS SHALL BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT AND ENGINEER.

NOT FOR CONSTRUCTION

Revised: 10/20/2022
Drawing No: 210000000

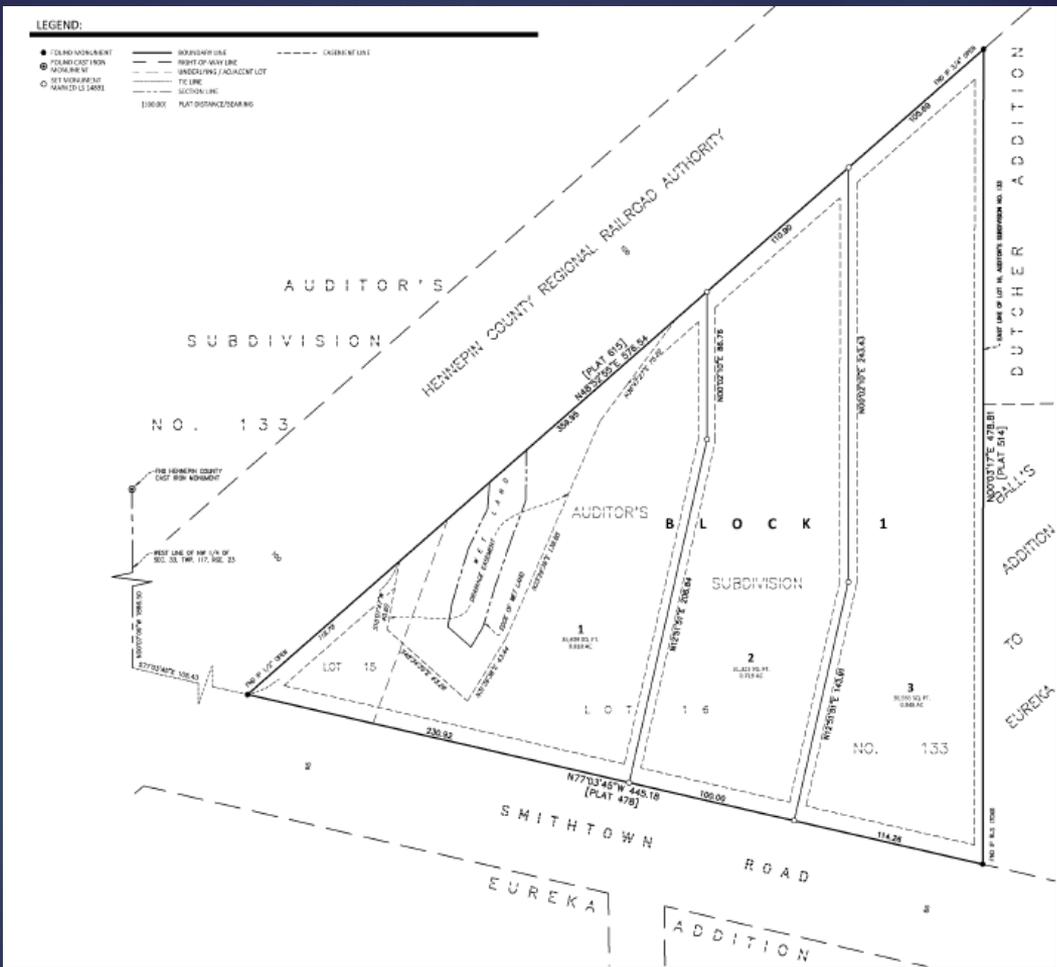
PROJECT #:
DRAWING:
CHECKED:
DATE:

SHOREWOOD MEADOW
SHOREWOOD, MN
MCDONALD CONSTRUCTION PARTNERS, LLC

TITLE S

LEGEND:

- FOUND MONUMENT
- ⊙ FOUND CAST IRON MONUMENT
- SET MONUMENT (NAD 83 IS LARS)
- BOUNDARY LINE
- RIGHT OF WAY LINE
- UNDEVELOPED / ADJACENT LOT
- TELEPHONE
- SECTION LINE
- PLAT DISTANCE/DRAWING
- CASEMENT LINE



I HEREBY CERTIFY THAT THE PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NOT FOR CONSTRUCTION

Nathan B. Hartman
MINNESOTA LICENSE NO. 200,000,0000

PROJECT NO:
24003

DRAWN:
NBY

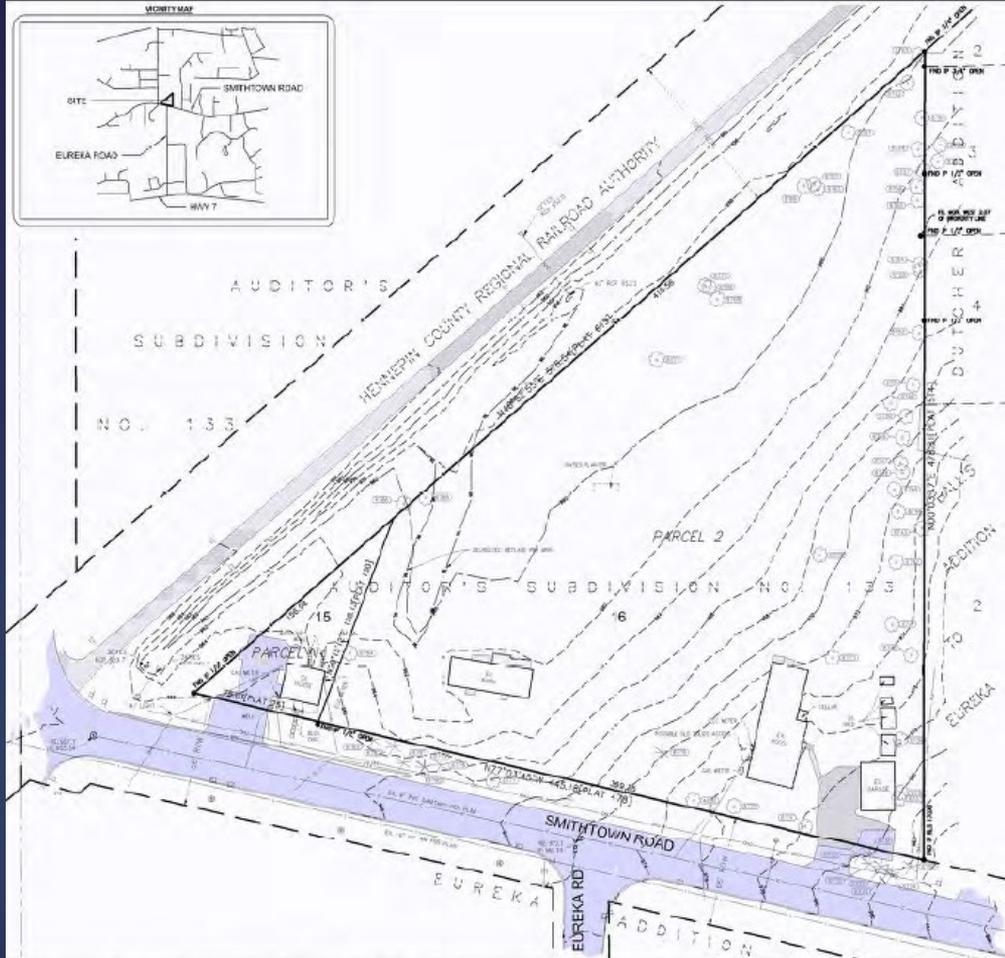
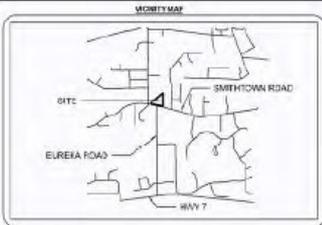
CHECKED:
JML

PLANNING DATE:
02/06/2024

SHOREWOOD MEADOW
SHOREWOOD, MN

MCDONALD CONSTRUCTION PARTNERS, LLC

SHEET	PAGE #	REV.



Property Description:

PANEL 1:

Lot 25, Auditor's Subdivision No. 133, Hennepin County, Minnesota

Abstract Property

Property Address: 25565 Smithtown Road, Shorewood, MN 55371

PANEL 2:

Lot 16, Auditor's Subdivision No. 133, Hennepin County, Minnesota

Owner's Property

Maping Address: 24965 Smithtown Road, Shorewood, MN 55371

General Notes:

- 1.) Horizontal Datum: The bearing system is based on the Hennepin County coordinate system, NAD83 11666 meters D second East for the West line of NW 1/4, section 33, Township 117, Range 24. The originating reference was the 1927 meridian and the 1916 assumed grid system.
- 2.) Vertical Datum: Elevations are based on NAVD83 benchmarks that are shown in blue on this plan.
- 3.) Flood Zone Information: The subject property lies within Flood Plain Zone X. Area determined to be under FEMA Map No. 17003C0113F dated 11/04/2016.
- 4.) Parcel Area Information: The gross area of the subject property is 2.385 Acres or 103,889 Square Feet. It is shown in blue on this plan.
- 5.) Existing utilities shown are shown in an approximate way only. The contractor shall determine the exact location of all utilities and agree to be fully responsible for any and all damages arising out of their failure to exactly locate existing utilities shown on this plan. The contractor shall be responsible for any and all damages arising out of their failure to exactly locate existing utilities shown on this plan. The contractor shall be responsible for any and all damages arising out of their failure to exactly locate existing utilities shown on this plan. The contractor shall be responsible for any and all damages arising out of their failure to exactly locate existing utilities shown on this plan.
- 6.) This survey was prepared utilizing the Old Republic National Filibuster Case Computer Imaging System having an effective date of August 25, 2008.
- 7.) Field work was completed on November 6th, 2021.

LEGEND

1	SURVEY MARK
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100	SURVEY MARK

SUBMITTALS & REVISIONS
 REV. DATE BY: [REDACTED]
 12/02/21 MR. NARAL PUNJANAPPA 13ALPUN@ATERRA

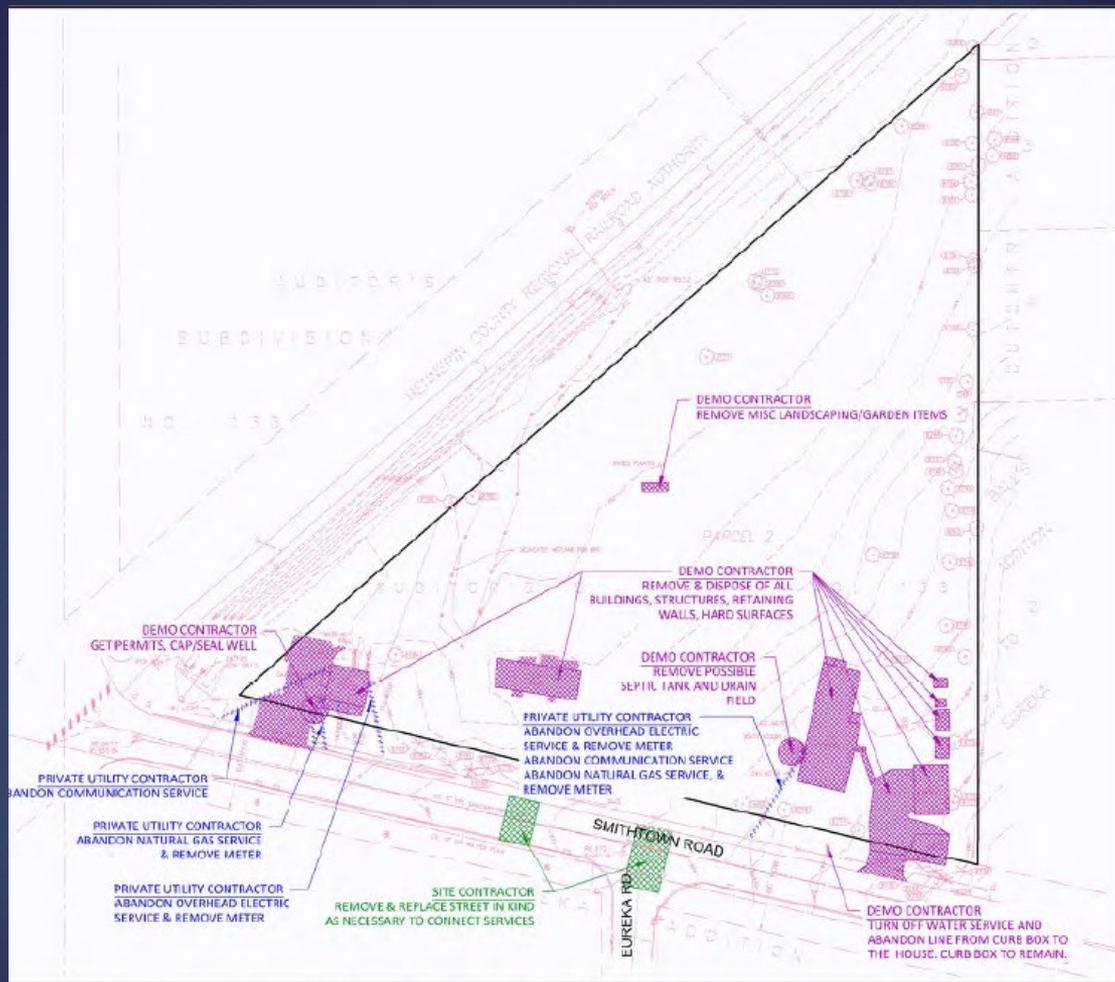


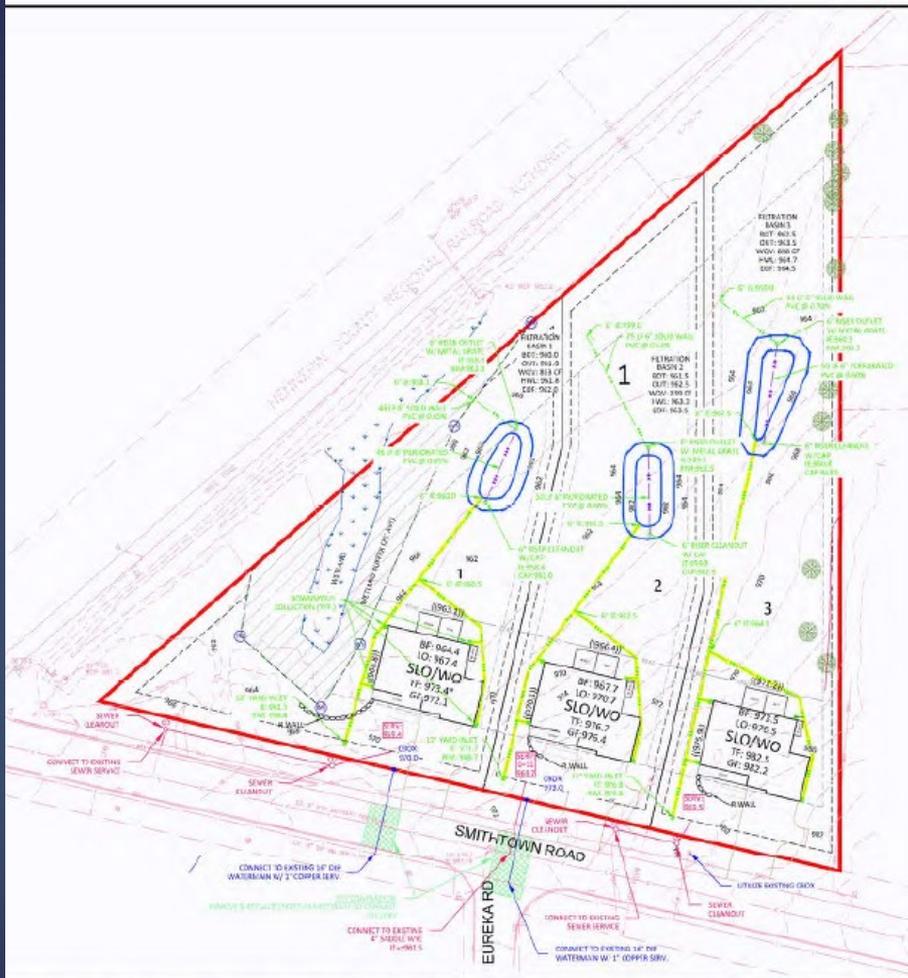
ATERRA
 LAND SERVICES
 2811 1/2 10th Pkwy, Maple Grove, MN 55311
 763.330.1307 | info@aterraland.com

This survey was prepared in accordance with the Minnesota Surveying Act, Chapter 83B, Minnesota Statutes, and the rules of the Board of Surveying and Mapping, Minnesota. The survey was completed on November 6th, 2021.
 PROJECT NO: 2023
 DRAWING: 1001
 CHECKED: JWL
 DATE: 12/02/21

SHOREWOOD MEADOW
 SHOREWOOD, MN
 MCDONALD CONSTRUCTION PARTNERS, LLC

EXISTING CONDITIONS





ON
 0000

PROJECT #:
 2003
 DRAWN:
 MRH
 CHECKED:
 JML

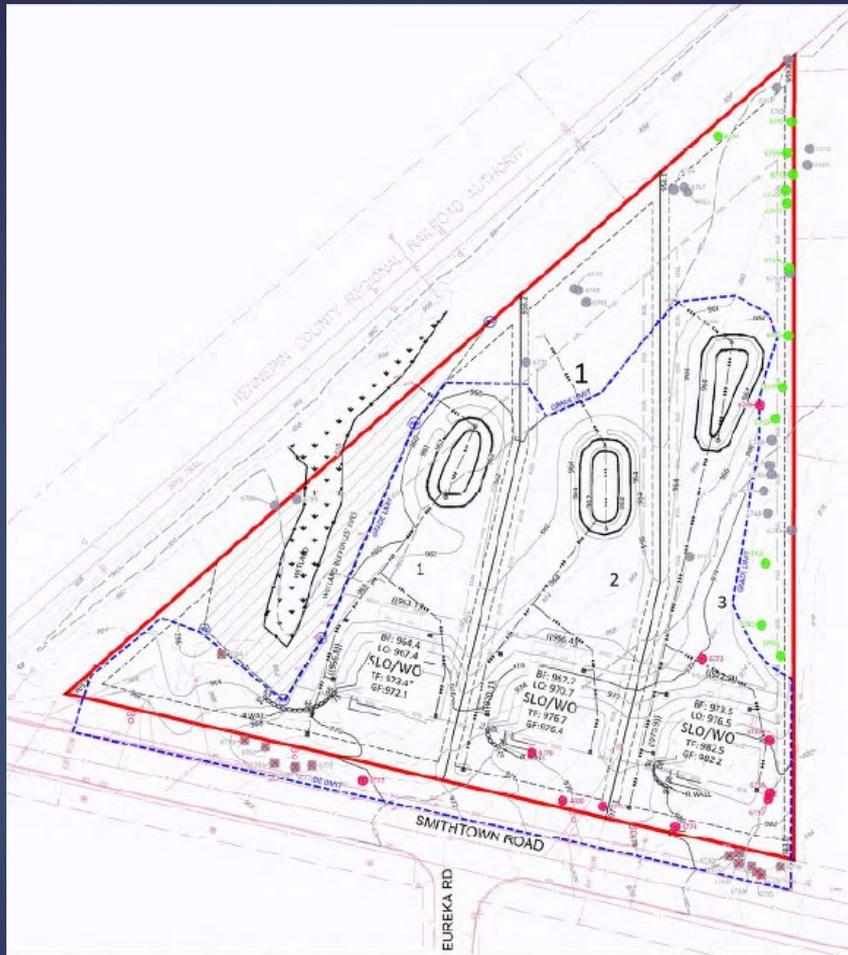
SHOREWOOD MEADOW
 SHOREWOOD, MN
 MCDONALD CONSTRUCTION PARTNERS, LLC

FINAL UTILITY PLAN

SHEET
C5.01

PAGE #
6

REV.



DATE: 01/14

PROJECT #: 2003
 DRAWN: NHH
 CHECKED: JWL

SHOREWOOD MEADOW
 SHOREWOOD, MN
 MCDONALD CONSTRUCTION PARTNERS, LLC

FINAL TREE
 PRESERVATION PLAN

SHEET	PAGE #	REV.
C7.01	8	



WOODLAND PRESERVATION PLAN LEGEND

- TREE PROTECTION FENCE / LIMITS OF DISTURBANCE
- SIGNIFICANT TREE TO BE REMOVED

PLANTING CODE

TOTAL REPLACEMENT TREES REQUIRED:
 8 TREES PER ACRE - MAXIMUM REPLACEMENT RATE
 8 TREES x 2.4 ACRES = 19.2 REPLACEMENT TREES REQUIRED

PROPOSED TREES:

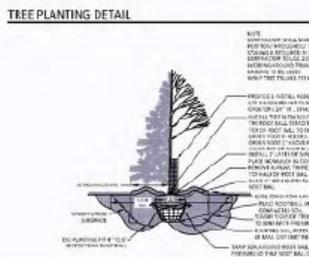
DECIDUOUS (OVERSTORY)	13
CONIFEROUS	9
TOTAL TREES PROPOSED	22

SYMBOL KEY

SYMBOL	KEY	COMMON NAME / IDENTIFY'S NAME
	OVERSTORY DECIDUOUS TREES:	
ASD	FALL PESTIA (DOGWOOD)	ASER SACCHARINUM (WALNUT)
BPV	FRYING PAN (SHED BIRCH)	GLAUCO (RED TALK POP LAR)
GU	TRUE NORTH OAK (RED OAK)	ISOMANUCULADUS (DOUGLASS)
	CONIFEROUS TREES:	
ASB	BALSAAM PINE (LARGE BALSAEM)	
PTM	RED PINE (PINEUS RESINOSA)	
PTG	WHITE PINE (PINEUS STROBUS)	

GROUND COVER KEY & APPLICATION RATES

	SOB OR "TOS TUFT TURF" MIX (TWIN CITY SEED CO.) AT 200 LBS PER ACRE. "HOME LANDSCAPE PLANS"
	LOW MAINTENANCE TURF MIX 75% DITCH MIX 25% LOW GROW FESCUE MIX (TWIN CITY SEED CO.)



SUBMITTALS & REVISIONS

REV.	DATE	BY	DESCRIPTION
1	11/15/24	MM	ISSUE FOR PERMIT SUBMITTAL



measure

NOT FOR CONSTRUCTION

PROJECT NO: 2403
 DRAWN: DIANNE
 CHECKED: JAV
 DATE: 11/15/24
 SCALE: AS SHOWN

SHOREWOOD MEADOW
 SHOREWOOD, MN
 MCDONALD CONSTRUCTION PARTNERS, LLC

FINAL LANDSCAPE PLAN

The Spruce

SPRUCE



The Birch

BIRCH



City of Shorewood
February 24, 2025
City Council Meeting

6. Planning

D. Amendments to Zoning Regulations to
Implement the Comprehensive Plan for
Medium Density Land Uses
Applicant: City Initiated

Summary of Proposed Amendments

- ▶ Implement Comprehensive Plan.
- ▶ Changes to R-3A and L-R zoning districts.
 - ▶ 6-8 units per acre (medium density).
 - ▶ Definitions.
 - ▶ Landscaping requirements.
 - ▶ Impervious surface restrictions.
 - ▶ Parking regulations.
 - ▶ Sign regulations.
 - ▶ Subdivision/PUDs.
 - ▶ General provisions.



City of Shorewood
February 24, 2025
City Council Meeting

- 7. Engineering/Public Works
 - A. Pavement Management Plan

Figure 1:

Typical Pavement Lifecycle

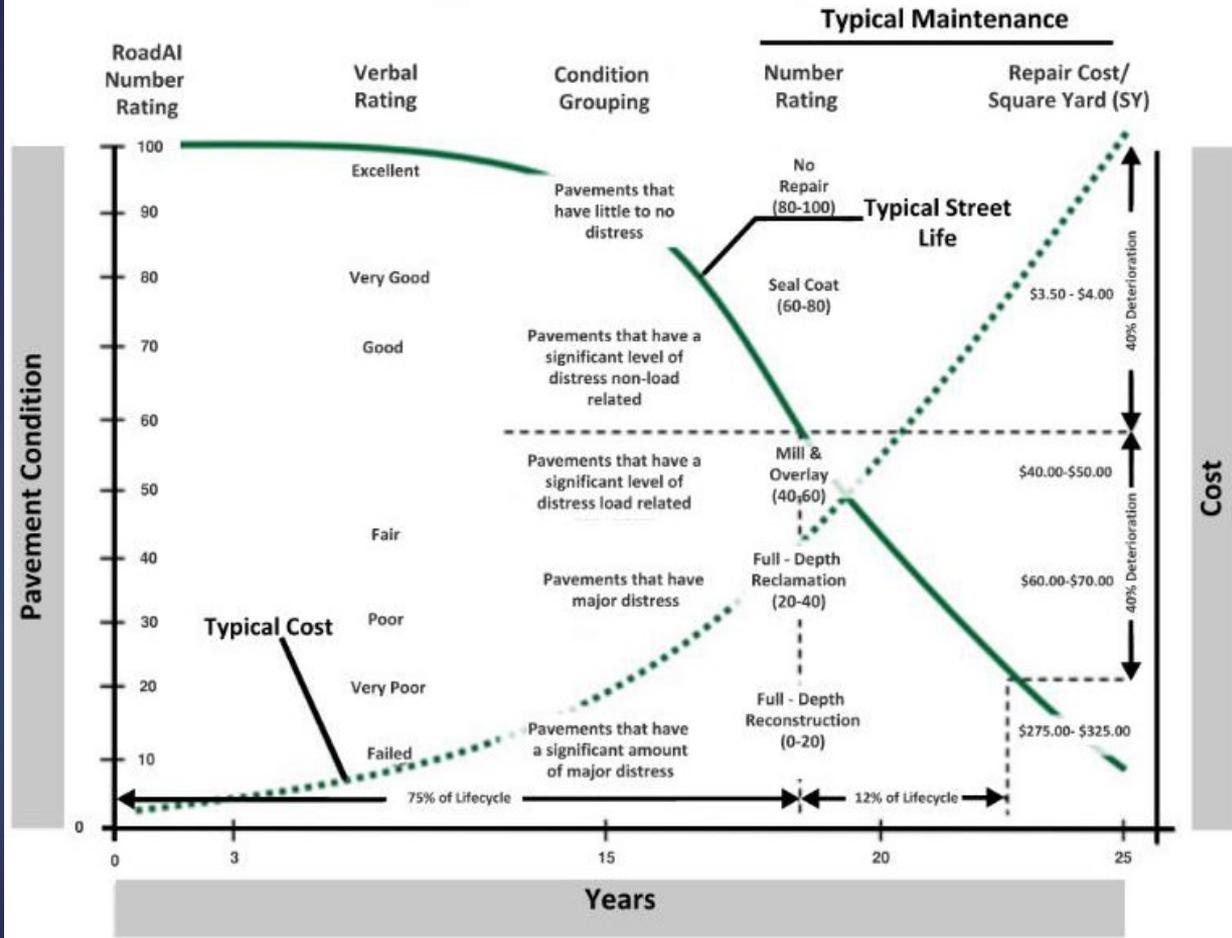
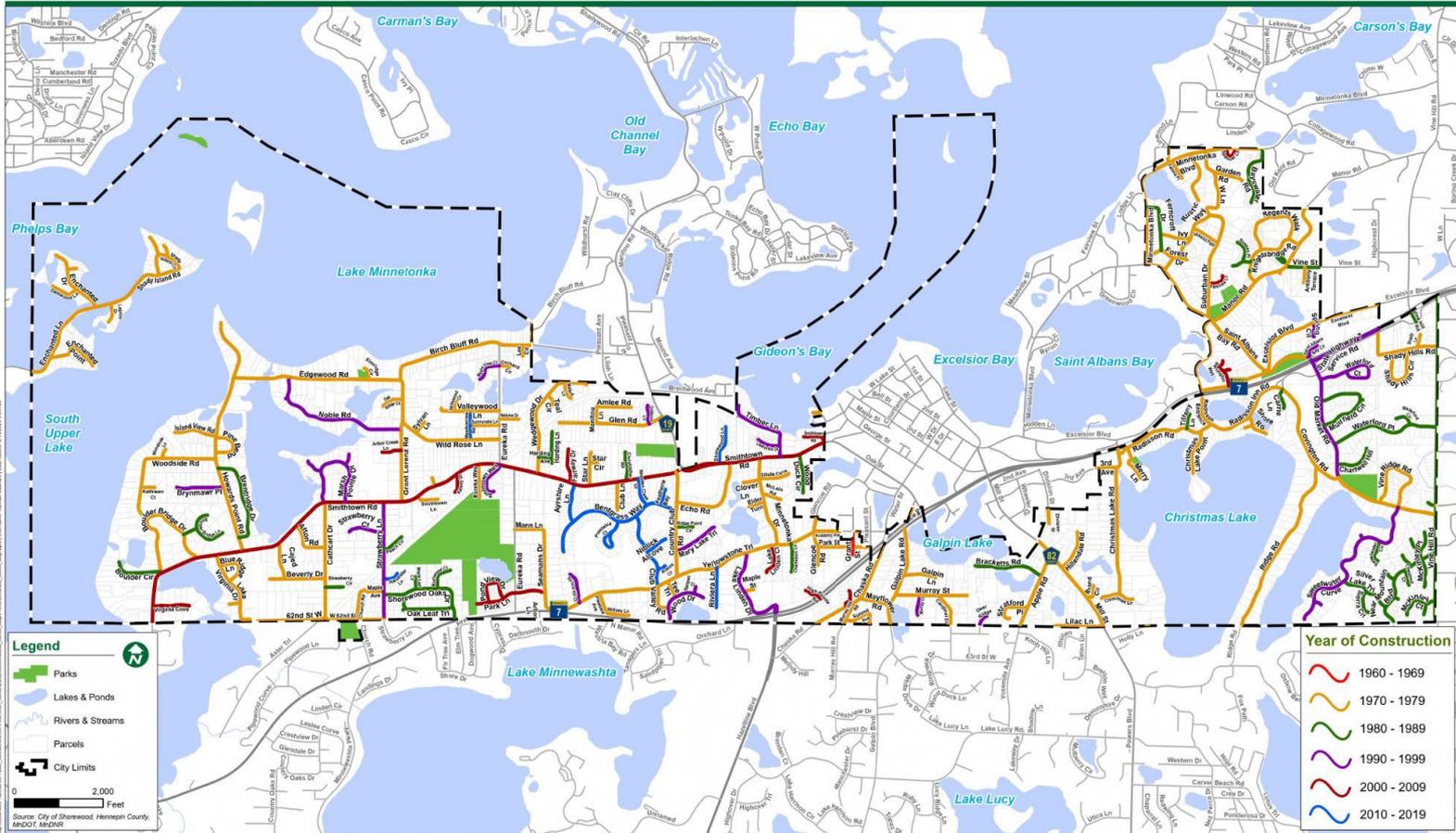
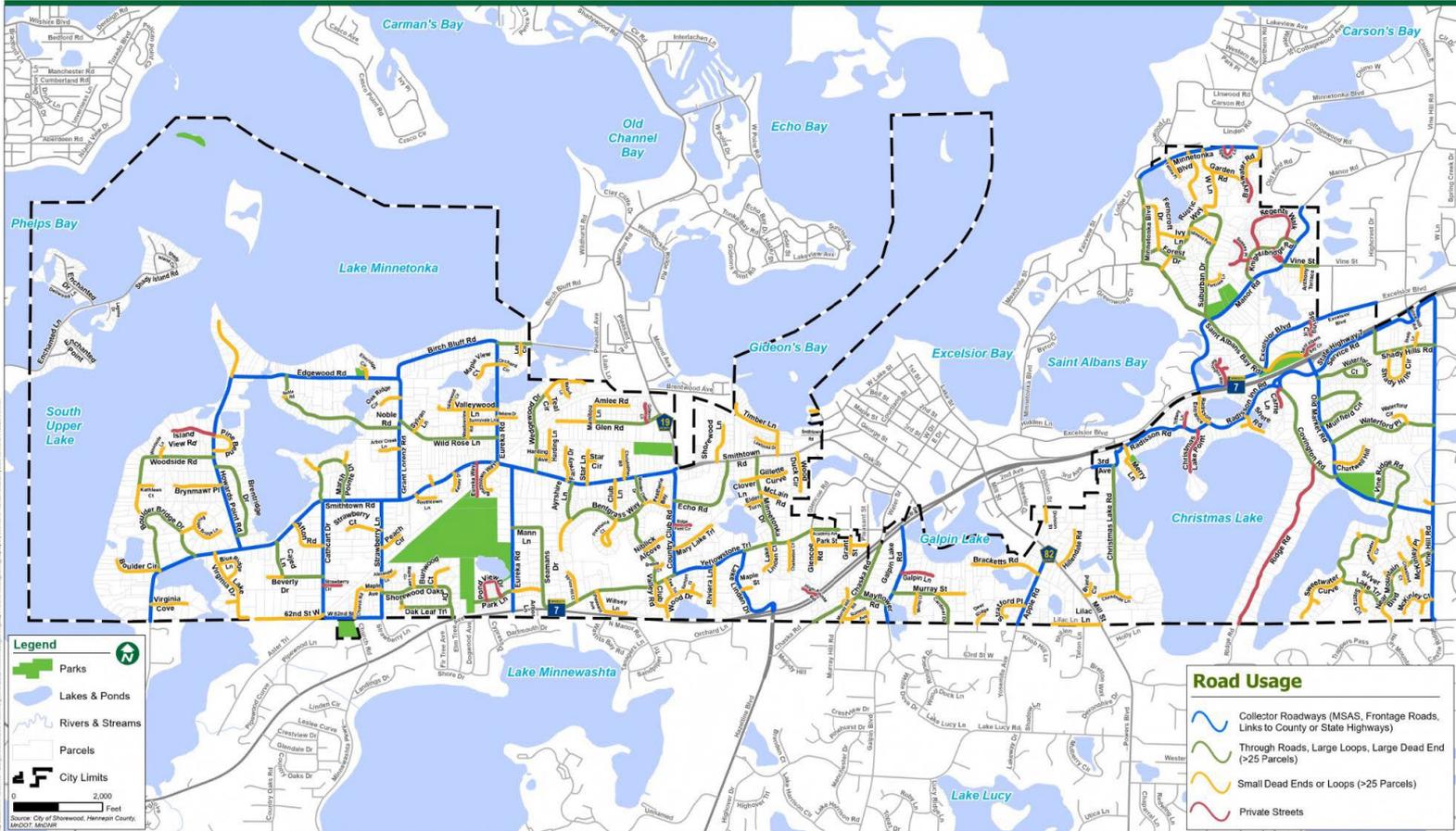


Table E.1 (Rating from RoadAI Data)

Pavement Condition (RoadAI Data Collected)	Maintenance or Construction Method to be Utilized
0-20	Complete reconstruction or reclamation including adjacent curb and gutter.
20-40	Deeper mill & overlay, reclamation, and spot full depth repairs. Benefits from added pavement strength.
40-60	Mill and Overlay
60-70	Seal coat (fog or clear) and crack seal as needed.
80-100	Seal coat (fog or clear) and crack seal as needed.





Map created: March 2024. Source: City of Shorewood, Winnebago County, MN/DOT, MDCAR

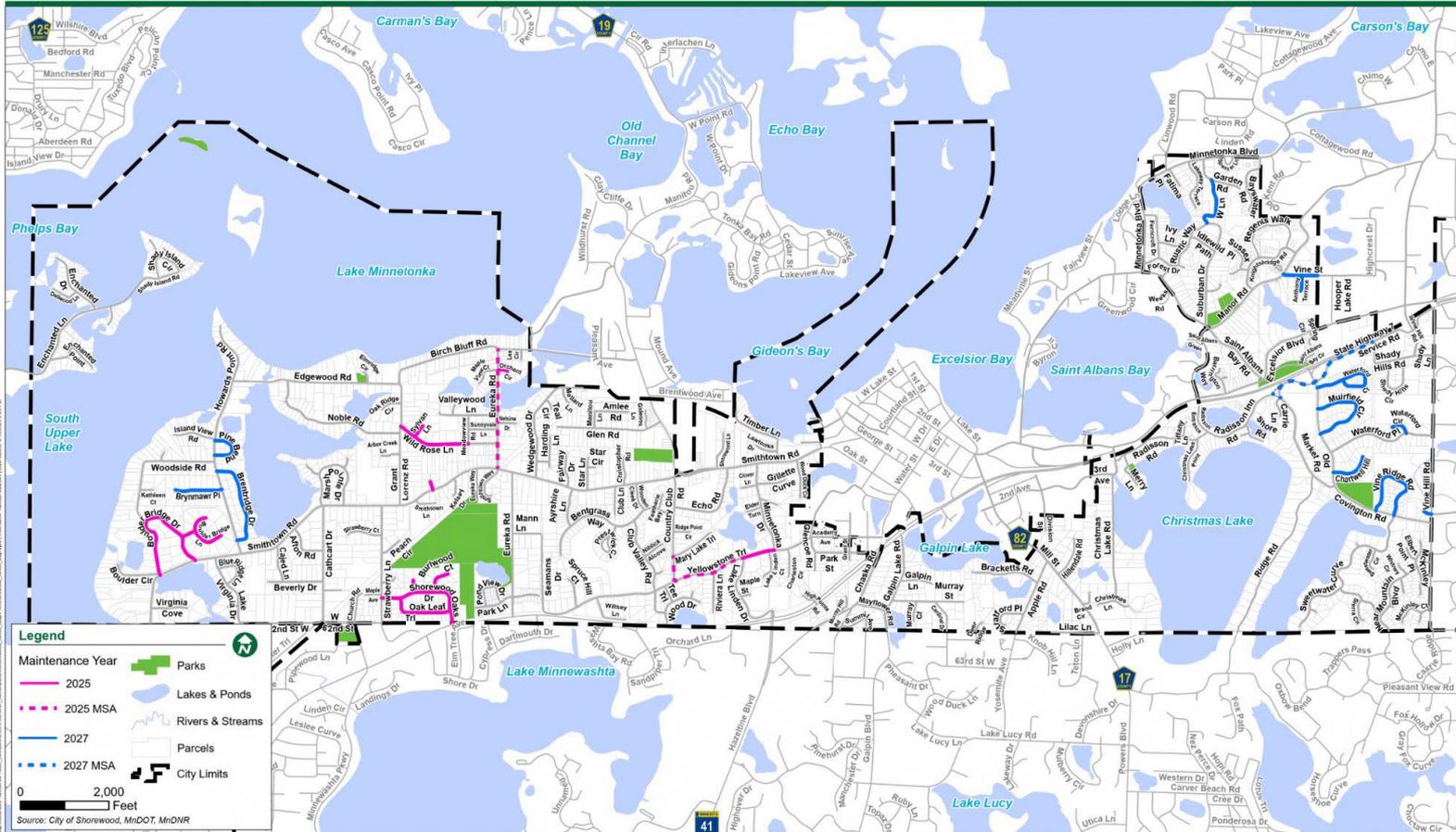


Table E.3 (Pavement Condition - Ranking Order)

Road Name	Length (feet)	Pavement Condition Score (Vaisala)	Notes
Orchard Circle	240	23.23%	2025 M&O
Maple Ridge Lane	248	26.00%	
Elmridge Circle	299	27.46%	
High Pointe Road	331	28.85%	PRIVATE
Boulder Bridge Lane	1498	35.62%	2025 M&O
Waterford Circle	420	36.17%	2027 M&O
Brynmawr Place	1059	40.08%	2027 M&O
Smithtown Circle	195	40.76%	2025 M&O
West Lane	848	40.84%	2027 M&O
Covington Court	188	42.07%	2027 M&O
Shore Road	598	42.82%	
Division Street	327	43.41%	
Rampart Court	164	44.04%	
Chartwell Hill	885	44.27%	2027 M&O
Minnetonka Boulevard	2675	44.43%	
Grant Street	522	44.44%	
Hillendale Road	926	45.13%	
Waterford Court	1934	45.41%	2027 M&O
Shady Lane	290	46.89%	
Marsh Pointe Circle	255	48.06%	
Anthony Terrace	348	49.10%	2027 M&O
Bayswater Road	1423	49.15%	PRIVATE
Afton Road	987	51.08%	
Oak Leaf Trail	1482	51.83%	2025 M&O
Elbert Point	365	52.62%	

Table E.4 (Pavement Condition - Weighted Ranking Order)

Road Name	Pavement Condition (Vaisala)	Maintenance Effort (3=Low, 1=High)	Road Use (3=Low, 1=High)	Ranking (PC+(30*ME)+(10*RU))=	Notes
Orchard Circle	23%	1	3	83	
Minnetonka Boulevard	44%	1	1	84	
Boulder Bridge Lane	36%	1	3	96	
Brynmawr Place	40%	1	3	100	
Smithtown Circle	41%	1	3	101	
West Lane	41%	1	3	101	
Vine Hill Road	63%	1	1	103	MSA
Chartwell Hill	44%	1	3	104	
State Highway 7 Service Road	65%	1	1	105	
Eureka Road	66%	1	1	106	MSA
Bayswater Road	49%	1	3	109	PRIVATE
Vine Street	60%	1	2	110	
Oak Leaf Trail	52%	1	3	112	
Shorewood Oaks Drive	62%	1	2	112	
Merry Lane	57%	1	3	117	
Pine Bend	57%	1	3	117	
Muirfield Circle	69%	1	2	119	
Vine Ridge Road	75%	1	2	125	
Waterford Court	45%	2	2	125	
Waterford Circle	36%	2	3	126	

City of Shorewood

February 24, 2025

City Council Meeting

9. Staff and Council Reports

A. Staff

1. Matters from the Floor Response: Mike Hirner,
19360 McKinley Court – Aircraft Flight Paths

2. Hwy 7 Corridor Study Update by Public Works Director

B. Mayor and City Council

Highway 7 Corridor Study Update

- ▶ TAC has met in December and January to discuss alternatives and the feasibility of the alternatives.
- ▶ Discussed options for non-motorized options as well.

Purpose Statement

The purpose of the Hwy 7 Corridor study is to evaluate existing and future conditions to identify corridor needs, develop a range of feasible alternatives to address those needs, determine a recommended alternative, and document transportation improvements with independent utility that can be developed through implementation.

Hwy 7

Study area



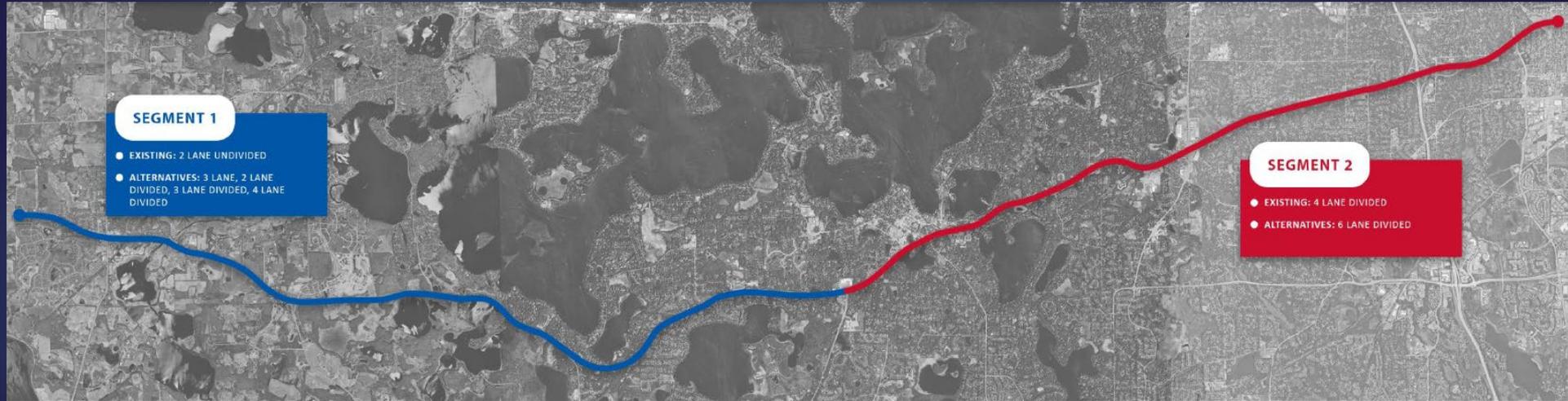


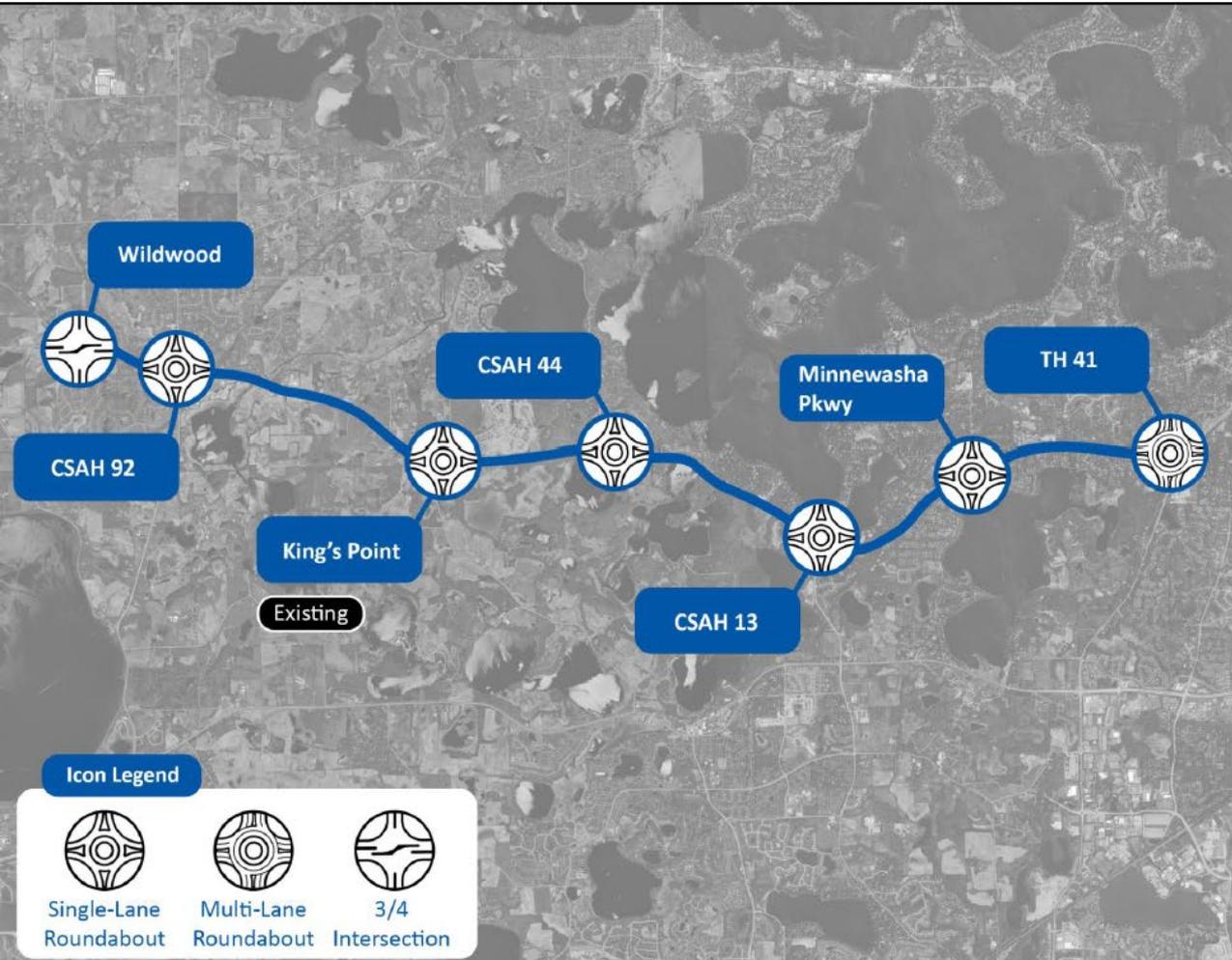
SEGMENT 1

- EXISTING: 2 LANE UNDIVIDED
- ALTERNATIVES: 3 LANE, 2 LANE DIVIDED, 3 LANE DIVIDED, 4 LANE DIVIDED

SEGMENT 2

- EXISTING: 4 LANE DIVIDED
- ALTERNATIVES: 6 LANE DIVIDED





Icon Legend

Single-Lane Roundabout	Multi-Lane Roundabout	3/4 Intersection

Intersections:

- 3/4 Intersection at Wildwood
- Roundabouts at CSAH 92, Kings Point, CSAH 44, CSAH 13, Minnewasha Parkway
- Multi-lane roundabout at TH 41

Segments:

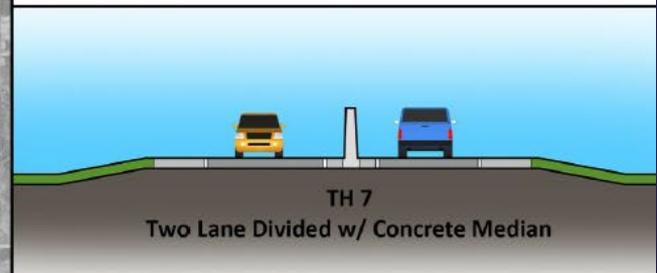
- Raised median between intersections

Pros:

- ✓ Improved safety for intersection & segment related crashes
- ✓ Anticipated intersection delay reductions

Cons:

- ✗ Public acceptance
- ✗ Longer travel distances



Corridor Study Schedule

Spring 2024

Summer 2024

Winter 2024

Spring 2025

We are here



Data
Gathering



Identify
needs



Develop
Purpose and
Need



Define
Screening
Criteria



Evaluate
Design
Options



Identify
Funding
and
Project
Implementati
on

What's Next?

- ▶ Public Engagement – Early Spring 2025
- ▶ Information on MnDOT's website – TH 7 Corridor Study
- ▶ Look to prioritize projects and find funding for the study recommendations once it is finalized.

City of Shorewood
February 24, 2025
City Council Meeting

10. Adjourn